



## **Transient Vendors Registration Process**

All transient vendors must report to the City of Mason Police Department for the registration process. Upon arrival the vendor will be given a Transient Vendor Packet, which will contain the following:

- Transient Vendors Registration Form
- Employee/Solicitor Information Sheets
- City of Mason Transient Vendor Regulations Chapter 707

Upon completion of the necessary registration form and employee/solicitor information sheets, the vendor will submit the paperwork to the Police Department and shall furnish the following:

- Valid form of identification
- Copy of valid, current vendor license or tax ID certificate
- \$75.00 Administrative Fee
- Submission to electronic background check (furnished by the Police Department)

Vendors will then be notified when the registration has been approved, usually within 48 to 72 hrs. Additional copies of the approved registration will be provided for each solicitor.

**All solicitors must carry their approved registration on their person.**



# City of Mason

Transient Vendors Registration Form  
Chapter 707 and Ordinance 2007-076  
(Expires one year from date signed below)

Name	Birth Date	SS#
Home Address		
Home Phone	Male	Female
Representing (Company Name)		
Company Address		
Company Phone		
Supervisor's Name		Supervisor's Phone
Describe Product / Service		
Describe Sale Procedure / Approach (Door to Door, Phone, etc.)		
Do you have a Vendors License?		
<b>STATEMENT AND WAIVER</b>		
I hereby agree to furnish authentication documentation to verify the forgoing.		
The undersigned hereby voluntarily assumes all risks of accidents, injury and of damage to his/her person and property and hereby releases and discharges the City of Mason, its elected officials, employees and agents from every claim, liability or demand of any kind.		
Signed _____		Date _____
Police Chief Authorization _____		Date _____

**Applicant Personal Information**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Race \_\_\_\_\_ Sex \_\_\_\_\_ Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_ SSN \_\_\_\_\_ - \_\_\_\_ - \_\_\_\_

Height \_\_\_\_\_ Weight \_\_\_\_\_ Hair Color \_\_\_\_\_

Driver's License Number \_\_\_\_\_ State \_\_\_\_\_

Current Permanent Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Other Address in Last 3 Years \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

**Additional Solicitor Personal Information**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Race \_\_\_\_\_ Sex \_\_\_\_\_ Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_ SSN \_\_\_\_\_ - \_\_\_\_ - \_\_\_\_

Height \_\_\_\_\_ Weight \_\_\_\_\_ Hair Color \_\_\_\_\_

Driver's License Number \_\_\_\_\_ State \_\_\_\_\_

Current Permanent Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Other Address in Last 3 Years \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

**Use additional pages if necessary. All information must be provided for every individual who will be soliciting.**

**Additional Solicitor Personal Information (continued)**

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Race \_\_\_\_\_ Sex \_\_\_\_\_ Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_ SSN \_\_\_\_\_ - \_\_\_\_ - \_\_\_\_

Height \_\_\_\_\_ Weight \_\_\_\_\_ Hair Color \_\_\_\_\_

Driver's License Number \_\_\_\_\_ State \_\_\_\_\_

Current Permanent Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Other Address in Last 3 Years \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Race \_\_\_\_\_ Sex \_\_\_\_\_ Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_ SSN \_\_\_\_\_ - \_\_\_\_ - \_\_\_\_

Height \_\_\_\_\_ Weight \_\_\_\_\_ Hair Color \_\_\_\_\_

Driver's License Number \_\_\_\_\_ State \_\_\_\_\_

Current Permanent Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

Other Address in Last 3 Years \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_

**Use additional pages if necessary. All information must be provided for every individual who will be soliciting.**