

P.O. #	98439D	ACCT. #	612.504.52520
Amount:	199,500.00	Orig. ORD #	98-1916
C.O. #	0	Project #	6002

November 3, 1998

Mr. R. Ernest Stickler
Public Utilities Superintendent
City of Mason
202 West Main Street
Mason, Ohio 45040

CONSULTING ENGINEERS
ESTABLISHED 1900
3699 SYMMANES ROAD
HAMILTON, OHIO 45015
513-860-8700
513-860-8701 FAX

Re: Mason, Ohio
North Trunk Sewer & SR741 Lift Station
Bidding & Construction Phase
Engineering Services Proposal

Dear Ernie:

With the design documents for the North Trunk Sewer & SR741 Lift Station project nearing approval by Ohio EPA, this project is nearly ready for advertising and bidding. This is our proposal to provide engineering services during the Bidding and Construction phase.

Our Agreement for Engineering Services dated June 6, 1996, includes the following tasks under "Basic Services of the Engineer" for the Bidding and Construction phase:

Item 1.6. **Bidding Phase** - Assist the City in obtaining bids, respond to Contractors' inquiries regarding the bidding documents, prepare and distribute bid tabulation sheets, assist the City in awarding the construction contracts, and prepare the construction contract documents for execution.

Item 1.7. **Construction Phase** -

- Provide general administration of the construction contract;
- Establish field control to enable the contractor to proceed with the layout of the work;
- Make visits to the site and observe the construction;
- Make decisions regarding the acceptability of the contractors' work;
- Issue interpretations and clarifications of the contract documents;
- Review and take appropriate action on shop drawings;
- Evaluate substitute materials and equipment;
- Review field test results;
- Process contractor's applications for payment;
- Conduct final inspections of the project to confirm whether the work is substantially complete;
- Provide Record Drawings of the completed project.

Our proposed fee to provide these services for this project is \$110,000. This fee is approximately 3.6% of our opinion of the construction cost for this project, which is \$3,081,000. This is a cost-reimbursement fee which will not be exceeded unless there is an agreed-upon revision in the scope of services. These fees will be invoiced only to the extent that time is charged to this project.

Under Section 2 of our Agreement, "Additional Services of the Engineer", we also propose to provide a Resident Project Representative (RPR) to assist the Engineer and the City in observing the performance of the Contractor on an ongoing basis. As we have provided this service for major wastewater system projects for the City of Mason in the past, we propose to provide an RPR on this project to monitor the

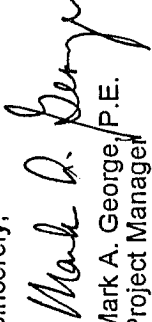
FPS

Mr. R. Ernest Stickler
November 3, 1998
Page 2

Contractors' compliance with the contract documents. Our RPRs are familiar with our design documents, the unique nature and potential problems of this type of project, and the typical requirements of the construction phase. They serve as the City's and Engineer's agent on the construction site while the Contractor completes the tasks required in the construction contract. With an assumed construction duration of eight months, our proposed fee to provide RPR services for the project is \$89,500. If the construction contract is extended beyond eight months, we will review this fee to determine whether it will be adequate to provide the RPR services required for the project duration.

Your signature or that of the appropriate City officials on the lines below will signify the City's authorization for FPS to proceed with the services described herein. It is a pleasure working with you.

Sincerely,


Mark A. George, P.E.
Project Manager

Authorized by:

City of Mason
(Owner)


City Manager

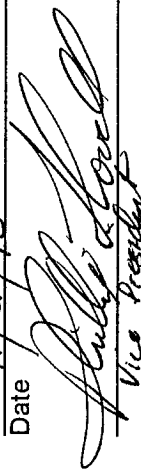
6/7/00
Date

Authorized by:

Finkbeiner, Pettis & Strout, Inc.
(Engineer)


William E. Hwang
Finkbeiner

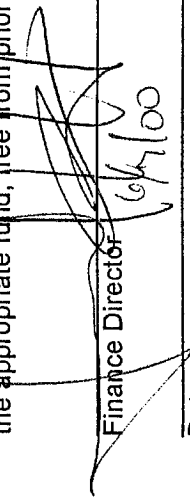
11/6/98
Date


Vice President

11/6/98
Date

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify that the \$199,500 required for this agreement has been lawfully appropriated and is in the treasury or is in the process of collection to the credit of the appropriate fund, free from prior encumbrance.


Finance Director

6/7/00
Date

TERRY SCHULTE

P.O. #	2022691	ACCT. #	612.504.52560
Amount:	42,032.36	Orig. ORD #	98-196
C.O. #	01	Project #	6002

May 12, 2000

Mr. Ernie Stickler
 Public Utilities Superintendent
 City of Mason
 202 West Main Street
 Mason, Ohio 45040

CONSULTING ENGINEERS
 ESTABLISHED 1900
 3699 SYMMES ROAD
 HAMILTON, OHIO 45015
 513-860-8700
 513-860-8701 FAX



Re: Mason, Ohio
 North Mason Trunk Sanitary Sewer
 and Lift Station
 Construction Phase Engineering
 Fee Amendment Proposal
 MAS9807C

Dear Mr. Stickler:

As you know, the North Mason construction project is well beyond the original completion date. The completion dates were extended to allow for the sewer installation work to be completed due to the difficult soil conditions encountered, as well as the slow pace that the lift station construction entailed. Beyond the approved time extensions, wet weather conditions and slow response by the contractors has further delayed the completion of the project.

We have continued to provide services as required to complete the project to this point and will continue to provide construction phase engineering services as needed to complete the project. However, our fee of \$110,000 to administer the construction contracts has been exceeded. And with an estimate of approximately one month remaining for the contractors to complete punch list items and the task of finalizing change orders, substantial completion certificates and final pay estimates, we will be required to perform several tasks to closeout the project. Based on our estimate of hours necessary to complete the construction phase engineering services, we respectfully request the approval of a \$10,000 fee amendment to the agreement.

Due to the above described construction delays, and the extra time necessary to facilitate the construction contracts, we would appreciate your consideration for approval of additional fees for compensation to complete the project. The services that have been and will be provided are described under Paragraph 2.2.3 of the "Required Additional Services" portion of our Agreement for Engineering Services dated June 6, 1996.

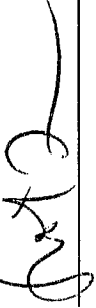
Please indicate the City's authorization to proceed with this change by obtaining the appropriate signatures on the lines on the following page and return one copy to us. Please contact us if you have any questions or comments.

Yours truly,

Allen J. Aspacher, P.E.
 Project Manager

Authorized by:

City of Mason
(Owner)



6/7/00
Date

Authorized by:

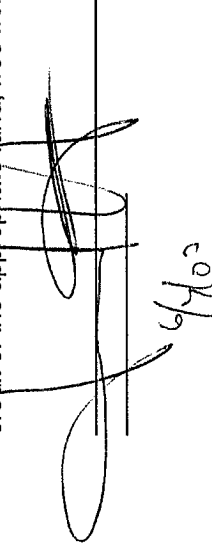
Finkbeiner, Pettis & Strout, Inc.
(Engineer)


Secretary

6/26/00
Date

CERTIFICATION OF AVAILABILITY OF FUNDS

I hereby certify that the \$10,000 required for the fee amendment for this agreement has been lawfully appropriated and is in the treasury or is in the process of collection to the credit of the appropriate fund, free from prior encumbrance.



6/10/00
Date