



PROFESSIONAL SERVICES TASK ORDER

Task Order Number: 16
Task Order Date: 05/13/02
(Amendment to Task Order No. 13)

Subject to the Master Services Agreement between *the City of Mason, Ohio* [Client] and *Malcolm Pirnie, Inc.* [Malcolm Pirnie], dated April 14, 1998, Client hereby authorizes Malcolm Pirnie to perform services as specified in this Task Order and in accordance with the above mentioned Agreement.

1. Project Description: A description of Project for which work is requested is provided in Attachment 1, incorporated into this Task Order.

Client's Project Number: _____

Project Name: Elevated Water Storage Tanks

Client's Representative: R. Ernest Stickler

2. Scope of Work: Malcolm Pirnie shall perform its services as described in Attachment 1 incorporated into this Task Order.

Malcolm Pirnie's Representative: Robert C. Yoxthimer

3. Time Schedule: Malcolm Pirnie shall use reasonable efforts to complete the work as follows: The basic services included in Attachment 1 will be completed within approximately six (6) months from the date of execution of this Task Order and contingent upon timely participation of the Client and others.

4. Compensation: Malcolm Pirnie's Compensation authorized under this Task Order, which shall not be exceeded without prior written authorization of Client, is:

Original Task Order No. 13:	\$167,200
Deduct Amount:	<u>(\$65,600)</u>
Revised Total Compensation, Task Order No. 16:	\$101,600

This Task Order's Method of Payment is incorporated and attached as Attachment 2.

5. Special Conditions: This Task Order is subject to the special provisions as described in Attachment __, attached and incorporated into this Task Order: N/A

6. Amendment: This Task Order amends a previously executed Task Order:

Previous Task Order Number: 13 Previous Task Order Date: September 20, 2000

ISSUED AND AUTHORIZED BY:

CITY OF MASON, OHIO

By: [Signature]

Title: 5/16/02

City Manager

ACCEPTED AND AGREED TO BY:

MALCOLM PIRNIE, INC.

By: [Signature]

Title: Vice President

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Attachment 1 Scope of Work

1. **Design Phase Services:**
 - 1.1 Design Phase Services related to the South pressure zone tank as previously described in Exhibit A of Task Order No. 13 shall be deleted.
 - 1.2 Design Phase Services for the Mason Heights (North pressure zone) tank shall remain the same as previously described in Exhibit A of Task Order No. 13.
 - 1.3 Additional Design Phase Services will include the demolition of the existing 100,000-gallon Mason Heights elevated water storage tank.
2. **Bidding Phase Services:** Bidding Phase Services for both tanks as previously described in Exhibit B of Task Order No. 13 shall be deleted.

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Attachment 2 Method of Payment

Terms of Payment

1. **Multiplier.** For Basic Services under Section 1, Client shall pay Malcolm Pirnie's Salary Cost times a factor of 2.15.

The estimated cost of Malcolm Pirnie's services, including non-labor expenses, is \$101,600.00.

Salary Cost is defined as the actual salary of staff members for the actual time worked times a factor of 1.49 which accounts for employee benefits such as vacation, sick leave, unemployment and payroll taxes, contributions for Social Security and retirement benefits, life and medical insurance, tuition and other such costs.

2. **Reimbursable Expenses.** Except for certain in-house services, project expenses incurred with outside vendors will be invoiced at cost plus 10% to cover handling. These services may include, but are not limited to: shipping charges; printing; supplies; equipment; traveling expenses; special insurance; licenses; permits; or subcontracted services.

In-house services not subject to handling costs are:

Computer usage:	\$3.10 per labor hour
Transportation:	\$0.42/mile for vehicles; \$0.54/mile for 4x4 vehicles
Reproduction:	\$0.76 per labor hour
Specialty Equipment:	In accordance with a usage rate schedule

3. **Invoices.** Malcolm Pirnie will submit invoices to Client for each month during which services were performed. Invoices may include carrying charges at 1.5% per month for delinquent payments outstanding over 30 days and applicable sales or value-added taxes.