

POLICE

2008 BUDGET REQUESTS

Requests:

<u>Personnel</u>	Police Officers (2)
<u>Equipment</u>	Police Cruisers (3 - Replacements) 2008 Ford Expedition - (Replacement)
<u>Projects</u>	NA

Attached:

<u>Fund Sheets</u>	
General Fund	101.101 – Police Department
<u>Budget Justifications</u>	
Personnel	Police Officers (2)
Equipment	Police Cruisers - (3 Replacements) 2008 Ford Expedition - (Replacement)
<u>Current Personnel Worksheet</u>	
<u>Current Equipment Listing</u>	

Departmental Budget Detail

Account Number	Description	2005 Actual Expenditures	2006 Actual Expenditures	2007 Actual Expenditures	2008 Department Proposed Budget
101.101.52110	Salaries and Wages	2,439,925.18	2,745,900.47	2,903,904.57	3,053,978.74
101.101.52120	Retirement	554,322.50	524,109.99	555,879.44	593,590.39
101.101.52130	Medical Insurance	454,100.00	599,556.99	707,000.00	693,000.00
101.101.52150	Medicare	27,474.09	31,800.78	34,809.20	44,282.70
101.101.52160	Worker's Compensation	26,392.69	35,576.41	42,296.50	122,159.16
Subtotal Personal Services:		3,502,214.46	3,936,944.64	4,243,889.71	4,507,010.99
101.101.52210	Training/Meeting Expense	88,640.82	79,841.09	43,712.56	48,000.00
101.101.52220	Memberships/Subscriptions	4,070.05	4,846.39	2,870.60	4,500.00
Subtotal Employee Development:		92,710.87	84,687.48	46,583.16	52,500.00
101.101.52310	Utilities	150.11	136.08	185.43	250.00
101.101.52320	Telephone/Pager Service	13,539.19	16,322.22	13,084.30	17,000.00
101.101.52330	Rents & Leases	0.00	4,327.41	5,043.95	5,500.00
101.101.52340	Professional Services	69,102.19	77,153.82	51,140.24	72,900.00
101.101.52350	Contracts/Agreements	48,516.00	65,730.62	65,893.03	95,889.00
101.101.52370	Printing & Advertising	18,883.07	18,402.41	3,035.77	18,000.00
101.101.52390	Prisoner Expense	15,910.00	13,051.75	22,572.50	23,000.00
Subtotal Contractual Services:		166,100.56	195,124.31	160,955.22	232,539.00
101.101.52410	Office Supplies	14,359.40	12,042.44	16,752.04	15,000.00
101.101.52420	Operational Supplies	42,679.93	50,484.02	53,037.29	55,000.00
101.101.52430	Repairs and Maintenance	17,883.37	23,464.41	33,755.43	31,000.00
101.101.52440	Small Tools/Minor Equipment/Computers	22,821.28	57,048.38	72,373.80	60,496.00
101.101.52450	Postage	1,927.53	2,139.89	2,942.36	3,150.00
101.101.52470	Fuel	69,272.52	76,129.09	75,976.27	78,000.00
101.101.52480	Uniforms & Clothing	53,414.25	63,578.33	60,137.45	60,000.00
Subtotal Supplies & Materials:		222,358.28	284,886.56	314,974.64	302,646.00
101.101.52540	Computers/Computer Equip.	8,400.00	0.00	0.00	0.00
101.101.52550	Vehicles/Vehicular Equipment	78,740.98	0.00	0.00	0.00
101.101.52599	Special Equipment	5,558.00	0.00	0.00	0.00
Subtotal Capital Outlay:		92,698.98	0.00	0.00	0.00
Totals		4,076,083.15	4,501,642.99	4,766,402.73	5,094,695.99
Notes: 52350 - (\$20,000) Victim Witness Services					

Personnel Justification

Department:	Police
Position:	Police Officers (2)
FT/PT	Full Time
Total Annual Salary	\$147,236

Summary Justification: The City of Mason's current ratio is 1.36 officers to residents per 1,000 residents. Council's Safety Committee expressed a desire to increase the Police Department's staffing levels to a ratio of 1.5 officers to 1,000 residents by 2008.

Additional Information:

The City of Mason's population and area continues to grow. There are two housing developments already planned for 2008 with 429 new homes slated. With the cities growth in 2007, the Police Department will see a ten percent increase in calls for service over 2006. The increase in calls for service strains current staffs ability to invest quality community service time to each complaint.

Population estimates for 2007 put Mason at roughly 30,000 residents. By national standards, to sustain police response levels in a community of 30,000 residents requires 66 officers. This standard is based on 2.2 officers for every 1,000 residents ratio. The City of Mason's current ratio is 1.36 officers to residents per 1,000 residents. Council's Safety Committee expressed a desire to increase the Police Department's staffing levels to a ratio of 1.5 officers to 1,000 residents by 2008. To meet this ratio requires hiring four additional officers.

Like the Fire Department, the Police Department has found the Officer-In-Charge position to be a potential concern in providing quality supervision. The Police Department is proposing, as part of the 2008 budget, a reorganization of command and first line supervision ranks. Reorganization, if approved by Council, will allow the Police Department to provide constant professional supervision levels. Two officers will be needed to backfill the promotions. The ratio of officers to residents does not change, but increased supervision and monitoring of police deployment practices increases substantially because OIC use is reduced. Currently OIC's "supervise" 49.7 percent of shifts.

Equipment Justification

Department: Police
Description: Police Cruisers
Total Cost: \$105,000

Summary Justification:

The City's objective is to begin the budgetary process of "cycling out" a car at approximately 40,000 to 50,000 miles. Given an 18-month lead-time, and estimating 3,000 miles per month, the car will then have approximately 94,000 to 104,000 miles when actually replaced. Four replacement cruisers are being requested as part of the 2008 Budget.

Additional Information:

The ordering of patrol vehicles is based on the state bid schedule. Over the last several years, Ford Motor Company has won the state bid. The City historically orders cars as soon as the state bid is awarded and announced. This usually occurs in late September or early October.

The City's objective is to begin the budgetary process of "cycling out" a car at approximately 30,000 to 40,000 miles. Given an approximate 20-month lead-time, from the time the State awards the bid to deliver of the vehicles, and estimating 3,000 miles per month, the car will then have approximately 94,000 to 104,000 miles when actually replaced. Research has shown that a police car with 100,000 miles on the odometer, has significantly more engine hours than a vehicle driven the same number of miles under normal circumstances. This is due to activities that require the engine to be running while the car is parked (i.e. during traffic stops, crash investigations, etc). These types of activities account for much of what police officers do and are not occasional situations. Ford has recognized the importance of tracking engine hours and is now including an hour meter as standard equipment on the 2006 Crown Victoria Police Interceptor. The police department began tracking engine hours, as well as the mileage, on a monthly basis with the new cruisers placed into service in 2006. Ford estimates that one hour of idle time is equal to 33 miles of driving. Over the course of one year, one cruiser has approximately 1300 hours of idle time for the 35,000 miles that were driven. This is the equivalent of driving an additional 42,900 miles.

Several factors contribute to the City's strategy on police car replacement: Officer safety is the primary concern and the City obviously directs resources to that function. Cars with excessive miles can become a safety hazard for this front-line usage. Maintenance can also escalate when trying to keep a high-mileage cruiser in front-line service.

As previously mentioned, a factor generally overlooked is the car life after the patrol use has ended. Generally, if the car has any life left at all, a department can get four or five years of use after patrol use. Cycled-out patrol vehicles are used as Detective and SRO

vehicles and by other City departments, including Engineering & Building, Public Works, Public Utilities and Parks & Recreation.

In early 2006, a four-wheel drive vehicle, a Ford Expedition was purchased to replace a Crown Vic. The vehicle has served the dual purpose of providing a command type vehicle for the patrol supervisors, as well as a valuable tool during inclement weather. Over the past two years a heavy emphasis has been placed on training for critical incidents. The ability to have a vehicle to act as a temporary or permanent command post for these situations has been very valuable.

A second four-wheel drive vehicle is being requested as part of the 2008 Budget. This vehicle would be a front line patrol vehicle and would likely be assigned to the Officer-In-Charge in the absence of a supervisor. During inclement weather, this vehicle, as is the current four-wheel drive, would be available for patrol use by any on-duty officer.

The following cars with estimated mileage at the time of replacement are included in this 2008 budget request. Note the order date for these cars will be October 2008 with beginning service anticipated in March 2009:

Car #	Year	Current Miles (October 2007)	Estimated miles at time of replacement (March 2009)	Lifetime Repair Costs
Car #4	2006	45,903	96,000	\$1,633
Car #5	2006	36,067	88,000	\$1,029
Car #8	2006	45,021	96,000	\$1,371
Car #10	2005	41,865	95,000	\$3,831*

**This vehicle is currently experiencing transmission problems.*

Most of the equipment from a cycled-out cruiser can be transferred to the new cruiser. However, there is some additional items needed and changeover costs that amount to approximately \$4,000 per vehicle. Equipment costs for the Ford Expedition will be approximately \$12,000.



City of Mason 2008 Budget

>> Main - 101.101 : Police Department Personnel Budget

Position	Dept %	FT/PT	Hourly Rate	Annual Salary	Pension	Health Insurance	Medicare	Workers Comp	Total Salary & Benefits
Administrative Clerk	50	FT	21.69	23,121.54	3,237.02	7,000.00	335.26	924.86	34,618.68
Court Security Officer	100	FT	18.26	38,930.32	5,450.24	14,000.00	564.49	1,557.21	60,502.27
Court Security Officer	100	FT	19.92	42,469.44	5,945.72	14,000.00	615.81	1,698.78	64,729.74
D.A.R.E. Officer	100	FT	28.19	59,150.55	11,563.93	14,000.00	857.68	2,366.02	87,938.19
Lieutenant	100	FT	43.39	92,507.48	18,085.21	14,000.00	1,341.36	3,700.30	129,634.35
Patrol	100	FT	28.19	59,150.55	11,563.93	14,000.00	857.68	2,366.02	87,938.19
Patrol	100	FT	22.11	46,393.00	9,069.83	14,000.00	672.70	1,855.72	71,991.25
Patrol	100	FT	28.19	59,150.55	11,563.93	14,000.00	857.68	2,366.02	87,938.19
Patrol	100	FT	28.19	59,150.55	11,563.93	14,000.00	857.68	2,366.02	87,938.19
Patrol	100	FT	28.19	59,150.55	11,563.93	14,000.00	857.68	2,366.02	87,938.19
Patrol	100	FT	28.19	59,150.55	11,563.93	14,000.00	857.68	2,366.02	87,938.19
Patrol	100	FT	28.19	59,150.55	11,563.93	14,000.00	857.68	2,366.02	87,938.19
Patrol	100	FT	28.19	59,150.55	11,563.93	14,000.00	857.68	2,366.02	87,938.19
Patrol	100	FT	28.19	59,150.55	11,563.93	14,000.00	857.68	2,366.02	87,938.19
Patrol	100	FT	28.19	59,150.55	11,563.93	14,000.00	857.68	2,366.02	87,938.19
Patrol	100	FT	22.95	48,155.56	9,414.41	14,000.00	698.26	1,926.22	74,194.44
Patrol	100	FT	25.43	53,359.29	10,431.74	14,000.00	773.71	2,134.37	80,699.12
Patrol	100	FT	22.95	48,155.56	9,414.41	14,000.00	698.26	1,926.22	74,194.44
Patrol	100	FT	22.11	46,393.00	9,069.83	14,000.00	672.70	1,855.72	71,991.25
Patrol	100	FT	28.19	59,150.55	11,563.93	14,000.00	857.68	2,366.02	87,938.19
Patrol	100	FT	28.19	59,150.55	11,563.93	14,000.00	857.68	2,366.02	87,938.19
Patrol	100	FT	28.19	59,150.55	11,563.93	14,000.00	857.68	2,366.02	87,938.19
Patrol	100	FT	25.43	53,359.29	10,431.74	14,000.00	773.71	2,134.37	80,699.12
Patrol	100	FT	22.11	46,393.00	9,069.83	14,000.00	672.70	1,855.72	71,991.25
Patrol	100	FT	28.19	59,150.55	11,563.93	14,000.00	857.68	2,366.02	87,938.19
Patrol	100	FT	24.18	50,736.44	9,918.97	14,000.00	735.68	2,029.46	77,420.55
Patrol	100	FT	25.43	53,359.29	10,431.74	14,000.00	773.71	2,134.37	80,699.12
Patrol	100	FT	28.19	59,150.55	11,563.93	14,000.00	857.68	2,366.02	87,938.19
Patrol	100	FT	22.11	46,393.00	9,069.83	14,000.00	672.70	1,855.72	71,991.25
Patrol	100	FT	22.11	46,393.00	9,069.83	14,000.00	672.70	1,855.72	71,991.25
Patrol	100	FT	24.18	46,393.00	9,069.83	14,000.00	672.70	1,855.72	71,991.25
Patrol	100	FT	22.95	48,155.56	9,414.41	14,000.00	698.26	1,926.22	74,194.44
Patrol (K-9)	100	FT	28.19	64,172.47	12,545.72	14,000.00	930.50	2,566.90	94,215.59
Patrol (K-9)	100	FT	28.19	64,172.47	12,545.72	14,000.00	930.50	2,566.90	94,215.59
Police Chief	100	FT	50.27	107,175.64	31,670.40	14,000.00	1,554.05	4,287.03	158,687.11
Police Clerk	100	FT	12.46	27,225.64	3,811.59	14,000.00	394.77	1,089.03	46,521.03

Police Clerk	100	FT	13.71	29,229.72	4,092.16	14,000.00	423.83	1,169.19	48,914.90
Police Officer	100	FT	20.67	43,371.47	8,479.12	14,000.00	628.89	1,734.86	68,214.34
Police Officer	100	FT	22.93	23,847.20	4,662.13	14,000.00	345.78	953.89	43,809.00
Records & Clerical Supervisor	100	FT	19.92	42,469.44	5,945.72	14,000.00	615.81	1,698.78	64,729.74
Resource Officer	100	FT	28.19	59,150.55	11,563.93	14,000.00	857.68	2,366.02	87,938.19
Secretary	100	FT	16.75	35,711.00	4,999.54	14,000.00	517.81	1,428.44	56,656.79
Sergeant	100	FT	33.44	70,166.53	13,717.55	14,000.00	1,017.41	2,806.66	101,708.16
Sergeant	100	FT	33.44	70,166.53	13,717.55	14,000.00	1,017.41	2,806.66	101,708.16
Sergeant	100	FT	33.44	70,166.53	13,717.55	14,000.00	1,017.41	2,806.66	101,708.16
Sergeant	100	FT	30.53	64,060.53	12,523.83	14,000.00	928.88	2,562.42	94,075.66
Sergeant	100	FT	33.44	64,060.53	12,523.83	14,000.00	928.88	2,562.42	94,075.66
Sergeant	100	FT	33.44	70,166.53	13,717.55	14,000.00	1,017.41	2,806.66	101,708.16
Sergeant - Admin	100	FT	33.44	70,641.99	13,810.51	14,000.00	1,024.31	2,825.68	102,302.50
Student	100	PT	9.25	9,620.00	1,346.80	0.00	139.49	384.80	11,491.09
Totals			1,311.86	2,703,500.73	525,444.80	679,000.00	39,200.76	108,140.03	4,055,286.33
Est Overtime: 10%			131.19	270,350.07	52,544.48	0.00	3,920.08	10,814.00	337,628.63
Anticipated Merit EOP: 2.5%			5.41	10,971.01	2,080.94	0.00	159.08	438.84	13,649.87
Totals			1,448.46	2,984,821.81	580,070.22	679,000.00	43,279.92	119,392.87	4,406,564.83

POLICE

Equipment #	Year	Make	Model	Purchase \$	VIN #	License	Mileage	R&M Cost
Court3	2006	FORD	E-350	\$22,440	1fbne31136da27698	oy9624	8,900	\$150.33
old k9	2001	FORD	CROWN VIC	\$21,833	2FAFP71WX1X153401	DARE	90,485	\$10,325.41
K91	2004	FORD	CROWN VIC	\$21,150	2fafp71wx4x144380	DARE	105,437	\$5,638.62
K92	2004	FORD	CROWN VIC	\$21,150	2fafp71w34x144379	DARE	9,225	\$5,702.61
MOTOR1	2007	HARLEY	ELECTRA	\$1	1HD1FMM1X74687060	NA	3,854	\$0.00
MOTOR2	2007	HARLEY	ELECTRA	\$1	1hd1emm147y708825	NA	2,310	\$0.00
Car 9 (pc079)	2007	FORD	CROWN VIC	\$21,806	2FAHP71W07X146572	na	1,986	\$183.08
Car 11 (pc0711)	2007	FORD	CROWN VIC	\$21,556	2FAHP71W47X146574	na	10,000	\$169.23
Car 13 (pc0713)	2007	FORD	CROWN VIC	\$21,556	2FAHP71W27X146573	na	3,901	\$93.08
Car 15 (pc074)	2007	FORD	CROWN VIC	\$21,556	2FAHP71W67X146575	na	3,373	\$58.07
Car 10 (pc10)	2005	FORD	CROWN VIC	\$21,440	2fafp71w15x137237	DARE	41,895	\$3,830.96
Car 20 (PC106)	2006	FORD	CROWN VIC	\$22,440	2fahp71w26x156986	na	12,461	\$299.22
old PC11	2003	FORD	CROWN VIC	\$22,061	2FAHP71W83X186649	DARE	117,078	\$6,661.08
Car 12 (pc12)	2005	FORD	CROWN VIC	\$21,440	2fafp71wx5x137236	DARE	80,654	\$5,492.86
Car 14 (pc14)	2006	FORD	CROWN VIC	\$22,440	2fahp71w06x156985	na	19,183	\$675.06
Car 30 (PC2)	2000	FORD	CROWN VIC	\$21,356	2FAFP71W1YX147660	ctn2535	123,880	\$12,165.22
Car 22 (PC22)	1998	FORD	CROWN VIC	\$20,324	2FAFP71W2WX146711	ctn2455	132,634	\$7,143.77
Car 23 (PC23)	1998	FORD	CROWN VIC	\$20,324	2FAFP71W4WX146709	DARE	145,251	\$8,591.33
Car 24 (pc24)	2006	JEEP	liberty	\$1	1j46gl48k56w264916	pc24	19,533	\$313.67
Car 25 (pc25)	2001	FORD	CROWN VIC	\$21,833	2FAFP71W51X153399	DARE	99,312	\$6,465.75
Car 27 (PC26)	1999	FORD	CROWN VIC	\$20,936	2FAFP71W2XX214488	oz513	115,390	\$6,153.95
Durango (pc27)	1999	DODGE	Durango	\$1	1b4hs28y4xf549739	na	139,500	\$3,232.90
Car 3 (pc3)	2004	FORD	CROWN VIC	\$21,150	2fafp71wx4x144377	DARE	89,840	\$7,965.36
old PC4	2003	FORD	CROWN VIC	\$22,061	2FAHP71W43X186647	oz514	117,558	\$7,168.60
Car 4 (PC406)	2006	FORD	CROWN VIC	\$22,440	2fahp71w76x156983	na	46,291	\$1,633.37
Car 5 (PC506)	2006	FORD	CROWN VIC	\$22,440	2fahp71w96x156984	na	36,538	\$1,028.87
Car 6 (pc6)	2004	FORD	CROWN VIC	\$21,150	2fafp71w14x144378	DARE	110,850	\$5,173.20
Car 7 (PC7)	2005	FORD	CROWN VIC	\$21,440	2fafp71w85x137235	DARE	68,849	\$5,214.18

Car 8 (pc8)	2006	FORD	Expedition	\$25,541	1fmpu165861a50790	DARE	45,388	\$2,658.16
Car 21 (PCAC)	2000	FORD	CROWN VIC	\$21,606	2FAFP71W5YX147659	AWW8566	98,331	\$8,361.25
PCBLAZER	1997			\$1			96,290	\$1,182.31
PCSWAT	1992	FORD	F350	\$73,000	1FDKF37MXXNNB09850	SQ52	82,407	\$8,005.54

PUBLIC UTILITIES

2008 BUDGET REQUESTS

Requests:

<u>Personnel</u>	NA
<u>Equipment</u>	Lateral Camera
<u>Projects</u>	NA

Attached:

<u>Fund Sheets</u>	
Sewer Fund	602.504 – Sewer Treatment 602.552 – Administration 602.555 – Maintenance 602.559 – Lands, Buildings & Grounds

<u>Budget Justifications</u>	
Equipment	Lateral Camera

Current Equipment Listing

Departmental Budget Detail

Account Number	Description	2005 Actual Expenditures	2006 Actual Expenditures	2007 Actual Expenditures	2008 Department Proposed Budget
602.504.52110	Salaries and Wages	207,671.38	217,984.45	183,369.99	212,616.97
602.504.52120	Retirement	28,414.63	29,347.16	25,796.96	29,766.38
602.504.52130	Medical Insurance	52,400.00	64,468.50	70,000.00	56,000.00
602.504.52150	Medicare	3,011.20	3,146.23	2,658.41	3,082.95
602.504.52160	Worker's Compensation	13,196.34	14,230.56	16,918.60	8,504.68
Subtotal Personal Services:		304,693.55	329,176.90	298,743.96	309,970.97
602.504.52210	Training/Meeting Expense	3,111.41	1,761.68	3,012.64	7,500.00
602.504.52220	Memberships/Subscriptions	211.00	275.00	0.00	300.00
Subtotal Employee Development:		3,322.41	2,036.68	3,012.64	7,800.00
602.504.52310	Utilities	253,925.33	468,870.90	632,584.95	750,000.00
602.504.52320	Telephone/Pager Service	7,361.96	17,465.19	323.21	0.00
602.504.52330	Rents & Leases	0.00	1,890.50	22.30	1,000.00
602.504.52340	Professional Services	30,075.27	34,604.29	29,936.09	100,000.00
602.504.52342	Engineering Services	32,355.77	34,006.14	7,901.66	50,000.00
602.504.52343	Plan Reviews	0.00	725.68	0.00	5,000.00
602.504.52344	Industrial Pretreatment	30,580.69	29,542.09	32,215.14	45,000.00
602.504.52350	Contracts/Agreements	172,899.35	128,981.34	38,493.16	150,000.00
602.504.52370	Printing & Advertising	8,275.99	8,674.18	1,276.41	0.00
Subtotal Contractual Services:		535,474.36	724,760.31	742,752.92	1,101,000.00
602.504.52410	Office Supplies	1,089.56	1,456.68	0.00	0.00
602.504.52420	Operational Supplies	20,404.45	42,306.76	26,619.97	45,000.00
602.504.52423	EPA Operating Permit	8,640.41	1,872.04	643.25	5,000.00
602.504.52430	Repairs and Maintenance	45,020.71	50,472.82	51,481.95	50,000.00
602.504.52440	Small Tools/Minor Equipment/Computers	396.92	2,813.87	2,770.44	2,000.00
602.504.52450	Postage	2.44	3.42	0.00	0.00
602.504.52460	Chemicals	18,992.60	69,991.13	128,412.10	150,000.00
602.504.52480	Uniforms & Clothing	3,209.07	3,793.03	2,901.95	4,000.00
Subtotal Supplies & Materials:		97,756.16	172,709.75	212,829.66	256,000.00
602.504.52560	Utility Plant in Service	0.00	18,395.00	20,658.19	20,000.00
602.504.52599	Special Equipment	0.00	0.00	20,000.00	10,000.00
Subtotal Capital Outlay:		0.00	18,395.00	40,658.19	30,000.00
Totals		941,246.48	1,247,078.64	1,297,997.37	1,704,770.97

Notes:

52340 SCADA is out of warranty we anticipate upgrades or maintenance work may be needed on SCADA or other PLCs in the plant
52342 Engineering services for not capital projects. Pretreatment, Local limits for industrial discharge to the plant
52460 Strict limits on the new NPDES require additional ferric to meet Total Phosphorous limits
52599 Confined space equipment etc.

Departmental Budget Detail

Account Number	Description	2005 Actual Expenditures	2006 Actual Expenditures	2007 Actual Expenditures	2008 Department Proposed Budget
602.552.52110	Salaries and Wages	289,356.87	252,280.09	174,308.71	366,690.56
602.552.52120	Retirement	45,391.16	41,386.89	31,140.85	59,976.22
602.552.52130	Medical Insurance	54,333.33	64,468.50	74,666.25	74,667.60
602.552.52150	Medicare	3,186.11	2,812.88	2,514.80	5,317.01
602.552.52160	Worker's Compensation	5,542.46	5,872.60	6,981.89	14,667.62
Subtotal Personal Services:		397,809.93	366,820.96	289,612.50	521,319.02
602.552.52210	Training/Meeting Expense	6,410.62	2,303.29	5,218.69	10,000.00
602.552.52220	Memberships/Subscriptions	437.41	1,643.00	929.60	1,500.00
Subtotal Employee Development:		6,848.03	3,946.29	6,148.29	11,500.00
602.552.52320	Telephone/Pager Service	1,391.14	1,566.70	19,529.20	22,000.00
602.552.52330	Rents & Leases	0.00	448.00	0.00	0.00
602.552.52340	Professional Services	15,109.12	6,137.81	51,727.50	50,000.00
602.552.52350	Contracts/Agreements	139.04	126.00	216,158.05	275,000.00
602.552.52360	Insurance	56,226.59	66,469.55	61,871.60	75,000.00
602.552.52370	Printing & Advertising	317.75	1,188.60	4,812.84	7,500.00
Subtotal Contractual Services:		73,183.64	75,936.66	354,099.19	429,500.00
602.552.52410	Office Supplies	2,172.67	1,811.78	2,878.97	3,500.00
602.552.52420	Operational Supplies	2.87	3,064.96	0.00	0.00
602.552.52430	Repairs and Maintenance	28.82	246.00	0.00	0.00
602.552.52440	Small Tools/Minor Equipment/Computers	4,108.04	10,494.13	638.14	12,000.00
602.552.52450	Postage	5.55	21.33	414.76	750.00
602.552.52480	Uniforms & Clothing	372.15	226.63	434.31	500.00
Subtotal Supplies & Materials:		6,690.10	15,864.83	4,366.18	16,750.00
602.552.52530	Furniture, Fixtures & Office Machines	0.00	47,890.44	1,369.76	0.00
602.552.52540	Computers/Computer Equip.	0.00	0.00	0.00	0.00
Subtotal Capital Outlay:		0.00	47,890.44	1,369.76	0.00
602.552.52810	Refunds	40.00	120.00	0.00	500.00
Subtotal Refunds & Reimbursements:		40.00	120.00	0.00	500.00
Totals		484,571.70	510,579.18	655,595.92	979,569.02
Notes: 52350 Increase charges from GCWW 52440 Computers and software upgrades					

Departmental Budget Detail

Account Number	Description	2005 Actual Expenditures	2006 Actual Expenditures	2007 Actual Expenditures	2008 Department Proposed Budget
602.555.52110	Salaries and Wages	237,967.09	249,186.93	288,851.47	330,648.83
602.555.52120	Retirement	32,353.64	33,838.44	39,587.45	46,290.84
602.555.52130	Medical Insurance	52,400.00	64,468.50	70,000.00	84,000.00
602.555.52150	Medicare	3,428.84	3,583.26	4,196.85	4,794.41
602.555.52160	Worker's Compensation	13,196.34	21,521.24	25,586.43	13,225.95
Subtotal Personal Services:		339,345.91	372,598.37	428,222.20	478,960.03
602.555.52210	Training/Meeting Expense	4,759.70	1,852.61	5,404.56	6,500.00
602.555.52220	Memberships/Subscriptions	488.60	289.00	0.00	0.00
Subtotal Employee Development:		5,248.30	2,141.61	5,404.56	6,500.00
602.555.52320	Telephone/Pager Service	2,800.37	2,750.84	71.75	0.00
602.555.52330	Rents & Leases	153.79	786.25	400.00	1,000.00
602.555.52340	Professional Services	26,073.08	9,440.00	3,342.41	10,000.00
602.555.52342	Engineering Services	33,749.82	36,379.39	23,500.00	25,000.00
Subtotal Contractual Services:		62,777.06	49,356.48	27,314.16	36,000.00
602.555.52410	Office Supplies	540.76	484.79	0.00	0.00
602.555.52420	Operational Supplies	6,336.56	11,250.18	4,846.32	10,000.00
602.555.52430	Repairs and Maintenance	69,643.11	61,033.80	44,494.25	75,000.00
602.555.52440	Small Tools/Minor Equipment/Computers	4,534.78	25,966.07	9,918.66	10,000.00
602.555.52460	Chemicals	847.64	3,850.00	2,465.63	5,000.00
602.555.52470	Fuel	17,782.63	21,225.06	21,295.03	30,000.00
602.555.52480	Uniforms & Clothing	4,088.44	4,087.14	4,178.22	5,000.00
Subtotal Supplies & Materials:		103,773.92	127,897.04	87,198.11	135,000.00
602.555.52510	Land & Land Improvement	0.00	0.00	0.00	0.00
602.555.52520	Buildings/Building Improvements	0.00	0.00	0.00	0.00
602.555.52550	Vehicles/Vehicular Equipment	0.00	36,120.00	0.00	0.00
602.555.52560	Utility Plant in Service	114,022.50	60,000.00	0.00	100,000.00
602.555.52580	Machinery & Equipment	0.00	0.00	4,789.19	10,000.00
602.555.52595	Repairs, Improvements & Replacements	0.00	0.00	0.00	0.00
602.555.52599	Special Equipment	0.00	0.00	100,000.00	55,000.00
Subtotal Capital Outlay:		114,022.50	96,120.00	104,789.19	165,000.00
Totals		625,167.69	648,113.50	652,928.22	821,460.03

Notes:

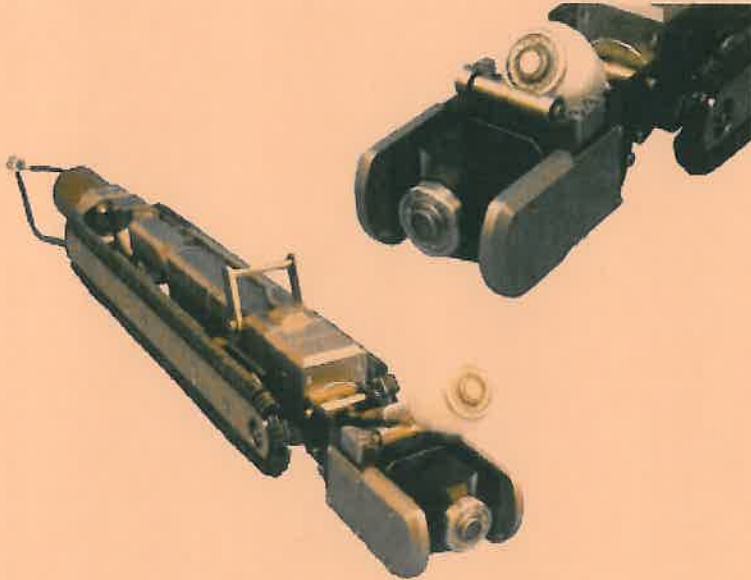
52599 - (\$55,000) Lateral Launcher

Departmental Budget Detail

Account Number	Description	2005 Actual Expenditures	2006 Actual Expenditures	2007 Actual Expenditures	2008 Department Proposed Budget
602.559.52430	Repairs and Maintenance	17,825.99	21,278.81	34,717.34	10,000.00
Subtotal Supplies & Materials:		17,825.99	21,278.81	34,717.34	10,000.00
Totals		17,825.99	21,278.81	34,717.34	10,000.00
Notes:					

Equipment Justification

Department: Public Utilities
Description: Lateral Inspection Camera
Total Cost: \$55,000.00



Summary Justification:

Staff anticipates the cost of this equipment can be recouped within a year. Outsourcing a preventative maintenance program of this type for the sewer laterals alone is estimated to cost \$80,000 annually.

Additional Information:

Included in the 2007 Budget was the purchase of a TV Rig Trailer and Equipment for inspecting sewer lines. Over 52,511 lines have been inspected since the purchase of this equipment, in April. Previously the City was outsourcing this work at a cost of \$180 per hour or approximately \$162,000 per year.

The cost associated with outsourcing this service previously prohibited the development of preventive maintenance program for the sewer system. The preventive maintenance program that was developed this year has resulted in the possible elimination of at least five insurance claims due to blockage in a sewer line. Two examples include: Lava Court the Public Utilities Department was helping E&B look for a sewer tap and found a blockage. The vac truck was dispatched and the line was cleaned before it became a problem. Public Utilities was televising Appaloosa Trail and discovered a very large root ball, again the vac truck was dispatched and the problem was taken care of.

In addition, the Engineering and Building Department has used the equipment for videoing the storm water system located in down town and north heights areas. Thus far approximately 5% of the storm water system has been inspected. Staff anticipates that at that rate it will take 5-6 years to complete a review of the entire storm water system.

The equipment is also being utilized as part of the street maintenance program. Before a street is resurfaced the storm water and sewers are inspected with the video system. This inspection helps prevent possible future issues, which may require the street to be once again torn up after being paved. For example staff is currently doing a video inspection of Clover Wood Drive prior to a project that is to start next year.

The purchase of this additional equipment staff can take a proactive approach and resolve issues before they become complaints or public and environmental health issues. The lateral camera will allow the department to inspect individual sewer laterals from the main line to the back of the right of way, ensuring that the lines are in good working order and reducing the possibility of any liability do to a deteriorating infrastructure that may need cleaned, repaired, or replaced. In addition, the City will be able to assist property owners in determining if blockages are a result of a problem in their lateral. In the past 99% of all sewer blockages are the property owners.

PUBLIC UTILITIES

Equipment #	Year	Make	Model	Purchase \$	VIN #	License	Mileage	R&M Cost
24	1995	Chevrolet	3500	\$18,362	1GCGC34F0S0Z213521	OU2961	97,834	\$14,052.77
25	2000	FORD	CROWN VIC	\$21,356	2FAFP71W3YX147661	DARE	157,718	\$8,816.29
27	1992	FORD	SUPERTRUCK	\$20,813	2FDLF47GXNCB07428	OR8386	34,257	\$13,439.41
28	2002	FORD	CROWN VIC	\$21,234	2FAFP71W92X142956	oy7015	114,710	\$6,549.52
30	1999	FORD	E350	\$24,547	1FTSS34F6XHB35515	OU9695	82,817	\$7,463.50
31	1999	INTERNATIO	4700LP	\$50,672	1HTSLAAM9XH645638	OU8838	49,852	\$7,869.71
32	1999	FORD	E350	\$24,565	1FBNE31F7XHB77530	OV1950	21,116	\$1,244.65
33	1999	INTL	4900	\$46,393	1HTSDAAR6XH645637	OU9004	26,053	\$3,558.72
35	1997	FORD	CROWN VIC	\$21,639	2FALP71W3VX211163	N/A	151,639	\$12,382.95
36	1996	FORD	E350	\$23,279	1FTJS34F3THA97604	OU4131	156,311	\$15,554.25
38	1995	Chevrolet	G30	\$14,982	1GCFG35K9SF195534	OU2845	87,759	\$8,907.62
770	1989	John Deere	770	\$10,080	M00770A002571	442	1,331	\$4,954.60
forklift	1989	Toyota	425fgc25	\$1	80389a	N/A		\$122.00
GODWIN	1998	GODWIN	CD100M	\$6,500	N/A	N/A	6,291	\$1,426.18
PU8	2006	FORD	F350	\$36,120	1ftwf31p76ed91620	oy9380	11,077	\$1,572.21
ranger1	2004	polaris	4x4	\$9,000	4xard50a64d443891	N/A	2	\$31.74
ranger2	2004	polaris	6x6	\$9,000	4xarf50a54d444766	N/A	2	\$0.00
VAC1	2004	Sterling	L7500	\$216,374	2fzaatdc14an01614	oy5151	2,570	\$2,817.78
WW1	1954	OSHKOSH	W-712	\$8,500	3780616	OV7856	2,216	\$3,759.82

PUBLIC WORKS

2008 BUDGET REQUESTS

Requests:

<u>Personnel</u>	NA
<u>Equipment</u>	NA
<u>Projects</u>	Public Works Facility – Storage Building for Salt Spreaders Street Light Replacement (Phase III) Kings Island Directional Signage

Attached:

Fund Sheets

General Fund	101.103 – Street Lighting 101.106 – Disaster Services 101.602 – Street Maintenance & Repair 101.606 – Garage
Street MR Fund	201.602 – Street Maintenance & Repair

Budget Justifications

Project Sheets	Public Works Facility – Storage Building for Salt Spreaders Street Light Replacement (Phase III) Kings Island Directional Signage
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Departmental Budget Detail

Account Number	Description	2005 Actual Expenditures	2006 Actual Expenditures	2007 Actual Expenditures	2008 Department Proposed Budget
101.103.52310	Utilities	193,719.31	214,627.66	194,330.72	225,000.00
101.103.52340	Professional Services	0.00	18,337.50	17,162.50	18,000.00
Subtotal Contractual Services:		193,719.31	232,965.16	211,493.22	243,000.00
101.103.52430	Repairs and Maintenance	25,343.33	44,350.15	91,070.12	85,000.00
Subtotal Supplies & Materials:		25,343.33	44,350.15	91,070.12	85,000.00
Totals		219,062.64	277,315.31	302,563.34	328,000.00

Notes:

Departmental Budget Detail

Account Number	Description	2005 Actual Expenditures	2006 Actual Expenditures	2007 Actual Expenditures	2008 Department Proposed Budget
101.106.52310	Utilities	420.00	1,178.93	617.08	750.00
101.106.52340	Professional Services	0.00	24,199.47	2,975.75	15,000.00
Subtotal Contractual Services:		420.00	25,378.40	3,592.83	15,750.00
101.106.52430	Repairs and Maintenance	1,816.40	0.00	2,421.20	8,000.00
Subtotal Supplies & Materials:		1,816.40	0.00	2,421.20	8,000.00
Totals		2,236.40	25,378.40	6,014.03	23,750.00

Notes:

52430 - Several emergency outdoor sirens are old and need their battery boxes replaced. Batteries are falling out.

Departmental Budget Detail

Account Number	Description	2005 Actual Expenditures	2006 Actual Expenditures	2007 Actual Expenditures	2008 Department Proposed Budget
101.602.52110	Salaries and Wages	678,392.20	732,125.20	767,114.37	1,044,360.68
101.602.52120	Retirement	97,441.17	107,101.85	113,233.24	154,923.82
101.602.52130	Medical Insurance	163,000.00	206,299.19	224,000.00	252,000.00
101.602.52150	Medicare	9,054.49	9,921.05	10,462.25	15,143.23
101.602.52160	Worker's Compensation	13,196.34	17,788.20	21,148.24	41,774.43
Subtotal Personal Services:		961,084.20	1,073,235.49	1,135,958.10	1,508,202.15
101.602.52210	Training/Meeting Expense	3,473.59	3,581.17	6,569.55	8,500.00
101.602.52220	Memberships/Subscriptions	472.00	800.00	207.60	1,000.00
Subtotal Employee Development:		3,945.59	4,381.17	6,777.15	9,500.00
101.602.52310	Utilities	0.00	0.00	0.00	35,000.00
101.602.52320	Telephone/Pager Service	4,421.96	5,050.34	6,532.08	6,000.00
101.602.52330	Rents & Leases	10,407.60	10,599.05	1,794.25	10,000.00
101.602.52340	Professional Services	38,882.35	23,258.27	51,424.30	50,000.00
101.602.52350	Contracts/Agreements	240,228.10	279,800.04	232,110.74	375,000.00
101.602.52370	Printing & Advertising	5,890.02	658.34	1,265.83	2,500.00
Subtotal Contractual Services:		299,830.03	319,366.04	293,127.20	478,500.00
101.602.52410	Office Supplies	1,055.07	1,467.88	1,354.81	2,500.00
101.602.52420	Operational Supplies	15,219.08	15,531.38	14,429.54	18,000.00
101.602.52421	Snow Expense	200,476.45	197,318.14	125,625.60	225,000.00
101.602.52422	Regulatory Signs	10,808.76	16,206.40	21,756.32	30,000.00
101.602.52430	Repairs and Maintenance	69,611.17	76,443.34	107,386.23	145,000.00
101.602.52431	Traffic Signal Maintenance	20,934.68	0.00	3,346.35	5,000.00
101.602.52440	Small Tools/Minor Equipment/Computers	3,230.21	1,726.17	623.42	3,000.00
101.602.52470	Fuel	49,552.72	58,396.57	61,393.00	75,000.00
101.602.52480	Uniforms & Clothing	11,479.38	12,900.23	11,841.25	15,000.00
Subtotal Supplies & Materials:		382,367.52	379,990.11	347,756.52	518,500.00
Totals		1,647,227.34	1,776,972.81	1,783,618.97	2,514,702.15

Notes:

In 2008 201.602 is combined with 101.602

52350 - (\$60,000) Contract to maintain downtown streetscape, \$50,000 EAB treatment/tree replacement

Departmental Budget Detail

Account Number	Description	2005 Actual Expenditures	2006 Actual Expenditures	2007 Actual Expenditures	2008 Department Proposed Budget
101.606.52110	Salaries and Wages	156,482.97	163,166.82	147,895.78	168,378.24
101.606.52120	Retirement	21,462.22	22,792.17	20,483.08	23,572.95
101.606.52130	Medical Insurance	32,600.00	38,681.10	42,000.00	42,000.00
101.606.52150	Medicare	2,325.36	2,355.88	2,141.83	2,441.48
101.606.52160	Worker's Compensation	13,196.34	17,788.20	21,148.24	6,735.13
Subtotal Personal Services:		226,066.89	244,784.17	233,668.93	243,127.81
101.606.52210	Training/Meeting Expense	4,292.11	3,094.04	6,636.50	6,000.00
101.606.52220	Memberships/Subscriptions	93.37	231.00	250.00	250.00
Subtotal Employee Development:		4,385.48	3,325.04	6,886.50	6,250.00
101.606.52310	Utilities	21,258.81	13,451.05	17,999.57	15,000.00
101.606.52320	Telephone/Pager Service	2,043.70	2,017.51	2,096.70	2,000.00
101.606.52330	Rents & Leases	2,338.45	331.00	1,050.64	1,000.00
101.606.52340	Professional Services	12,174.50	9,127.97	8,985.41	10,000.00
101.606.52350	Contracts/Agreements	1,809.45	8,077.88	9,769.48	12,000.00
101.606.52370	Printing & Advertising	321.84	2,257.81	224.00	1,000.00
Subtotal Contractual Services:		39,946.75	35,263.22	40,125.80	41,000.00
101.606.52410	Office Supplies	882.51	1,487.45	1,879.93	2,000.00
101.606.52420	Operational Supplies	32,697.60	53,132.06	27,673.79	40,000.00
101.606.52430	Repairs and Maintenance	16,799.23	17,651.61	22,339.82	25,000.00
101.606.52440	Small Tools/Minor Equipment/Computers	2,085.88	3,059.72	3,218.82	5,000.00
101.606.52450	Postage	52.90	278.51	50.00	100.00
101.606.52480	Uniforms & Clothing	809.00	1,492.61	640.75	2,000.00
Subtotal Supplies & Materials:		53,327.12	77,101.96	55,803.11	74,100.00
Totals		323,726.24	360,474.39	336,484.34	364,477.81
Notes:					

Fund
201.602 : Street MR Fund -
Street Maintenance and
Repair

2008 Budget

Departmental Budget Detail

Account Number	Description	2005 Actual Expenditures	2006 Actual Expenditures	2007 Actual Expenditures	2008 Department Proposed Budget
201.602.52110	Salaries and Wages	51,622.58	52,219.11	47,637.81	0.00
201.602.52120	Retirement	7,051.60	7,198.46	6,631.19	0.00
201.602.52130	Medical Insurance	7,000.00	12,893.70	14,000.00	0.00
201.602.52150	Medicare	763.93	757.16	690.74	0.00
Subtotal Personal Services:		66,438.11	73,068.43	68,959.74	0.00
201.602.52210	Training/Meeting Expense	70.00	499.66	1,262.00	0.00
201.602.52220	Memberships/Subscriptions	0.00	236.00	153.90	0.00
Subtotal Employee Development:		70.00	735.66	1,415.90	0.00
201.602.52310	Utilities	26,789.67	31,822.60	34,866.02	0.00
201.602.52340	Professional Services	559.11	0.00	1,772.16	0.00
201.602.52350	Contracts/Agreements	4,802.00	0.00	9,000.00	0.00
Subtotal Contractual Services:		32,150.78	31,822.60	45,638.18	0.00
201.602.52410	Office Supplies	631.60	0.00	0.00	0.00
201.602.52420	Operational Supplies	5,266.76	7,532.55	7,812.20	0.00
201.602.52421	Snow Expense	11,500.00	11,903.42	0.00	0.00
201.602.52422	Regulatory Signs	13,780.58	9,668.25	13,296.40	0.00
201.602.52430	Repairs and Maintenance	28,925.84	51,379.58	28,582.46	0.00
201.602.52440	Small Tools/Minor Equipment/Computers	3,086.61	655.80	0.00	0.00
201.602.52470	Fuel	7,700.02	1,175.25	4,777.53	0.00
201.602.52480	Uniforms & Clothing	787.45	447.40	1,058.66	0.00
Subtotal Supplies & Materials:		71,678.86	82,762.25	55,527.25	0.00
201.602.52580	Machinery & Equipment	0.00	0.00	45,708.00	0.00
201.602.52595	Repairs, Improvements & Replacements	500.00	216.00	34,005.60	0.00
Subtotal Capital Outlay:		500.00	216.00	79,713.60	0.00
Totals		170,837.75	188,604.94	251,254.67	0.00

Notes:

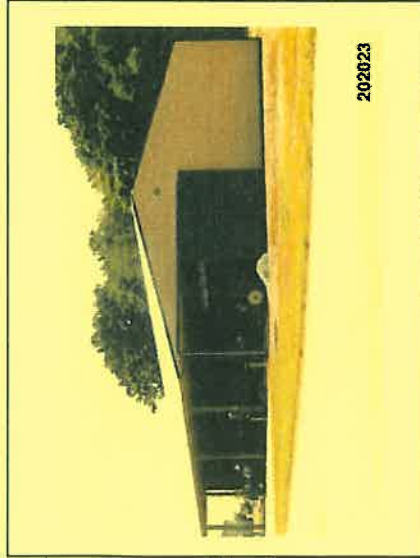
201.602 was combined with 101.602 for 2008

CAPITAL IMPROVEMENT PROJECT FACT SHEET



PROJECT NUMBER: 80002

PROJECT TITLE: Public Works Facility – Storage Building for Salt Spreaders
PROJECT YEAR: 2008
DEPARTMENT: Public Works
DEPARTMENT CODE: 606
FUND CODE: 102
PROJECT MANAGER: David R. Riggs



CURRENT YEAR BUDGET REQUEST:
\$88,000

ENG./DESIGN ORD. # N/A
PROPERTY ACQUISITION ORD.# N/A
CONSTRUCTION ORD. # N/A
CHANGE ORDER ORD. # N/A

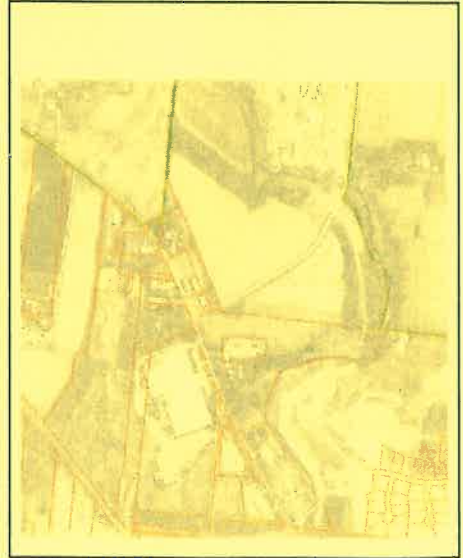
COST ESTIMATES: (i.e. Construction: Engineering)
 Construction \$88,000
 Land Acquisition N/A
 Engineering N/A

ESTIMATED BUDGET YEAR:
 2008
 N/A
 N/A

GRANT STATUS: N/A

PROJECT DESCRIPTION: The Public Works salt spreaders are currently stored outside on the ground at the garage. These spreaders are very heavy, awkward, and sometimes dangerous to load/unload into the trucks which are regularly switched out for brush and leaf pickup. The proposed storage building will be used to hang the salt spreaders so that our trucks can back under the spreaders to load and unload safely and easily. This covered protection will also extend the life of the salt spreaders.

PROJECT STATUS: Indicate estimated dates until actual dates are known
 Eng./Design Date: N/A
 Property Acquisition: N/A
 Construction Contract: April 2008
 Anticipated Completion Date: October 2008



ADDITIONAL COMMENTS:

The proposed building is a metal frame metal-sided building on a concrete foundation.

CAPITAL IMPROVEMENT PROJECT FACT SHEET



PROJECT NUMBER: 80003

PROJECT TITLE: Street Light Replacement (Phase III)
PROJECT YEAR: 2008
DEPARTMENT: Public Works
DEPARTMENT CODE: 602
FUND CODE: 102
PROJECT MANAGER: David R. Riggs, PE



CURRENT YEAR BUDGET REQUEST:

\$48,000

ENG./DESIGN ORD. # N/A
PROPERTY ACQUISITION ORD. N/A
CONSTRUCTION ORD. # N/A
CHANGE ORDER ORD. # N/A

COST ESTIMATES: (i.e. Construction; Engineering)
 Repairs/Improvements \$48,000
ESTIMATED BUDGET YEAR:
 2006-2008

GRANT STATUS: N/A

PROJECT DESCRIPTION:

This is the next phase of the street light replacement project started in 2006. Old streetlights require extensive maintenance costs as City staff and contract help struggle to keep these lights in working order. Replacing these lights with updated streetlights results in less manpower demand and is an efficient way to reduce City's cost.

PROJECT STATUS: Indicate estimated dates until actual dates are known
 Eng./Design Date N/A
 Property Acquisition N/A
 Construction Contract June 2008
 Anticipated Completion Date September 2008

ADDITIONAL COMMENTS: This phase includes the southern end of Parkside Drive.

Various locations throughout the City.

CAPITAL IMPROVEMENT PROJECT FACT SHEET



PROJECT NUMBER: 80013

PROJECT TITLE: Kings Island Directional Signage
PROJECT YEAR: 2008
DEPARTMENT: Public Works
DEPARTMENT CODE: 602
FUND CODE: 102
PROJECT MANAGER: David Riggs

Kings Island Directional Signage

2008

Public Works

602

102

David Riggs

CURRENT YEAR BUDGET REQUEST:

\$56,000

ENG./DESIGN ORD. # TYPE HERE
PROPERTY ACQUISITION ORD.# TYPE HERE
CONSTRUCTION ORD. # TYPE HERE
CHANGE ORDER ORD. # TYPE HERE

COST ESTIMATES: (i.e. Construction; Engineering) **ESTIMATED BUDGET YEAR:**
 Cost \$56,000 2008

GRANT STATUS: Currently in the process of applying for a grant from the Warren County Convention and Visitors Bureau in the amount of \$34,000.

PROJECT DESCRIPTION: Currently there are seventeen large signs promoting Paramount Kings Island, one blue sign promoting the Beach Waterpark and several other various signs promoting tourism amenities located along Kings Island Drive and Kings Mills Road area. The current signage is aged, dated, and has band-aid patches to reflect name changes that have occurred. The signs are generally a poor reflection on our tourism corridor in Mason and Warren County. The many signs are in much need of upgrade to be more in line with the type of image that all of the Warren County organizations, both public and private, are so committed to promoting. Conversations about financial partnership in this project with the two major attractions along Kings Island Drive, Kings Island and Great Wolf Lodge, have already taken place.

PROJECT STATUS: Indicate estimated dates until actual dates are known
 Eng./Design Date:
Property Acquisition:
 Construction Contract:
 Anticipated Completion Date:

ADDITIONAL COMMENTS: This signage was requested by Kings Island

