

ORDINANCE 2015 - 76

AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH WARREN COUNTY EMERGENCY SERVICES REGARDING THE COLOCATION OF CITY AND COUNTY EMERGENCY OPERATIONS CENTERS

WHEREAS, it is the policy of the City of Mason to provide for the safety of their citizens and;

WHEREAS, it is the policy of the City of Mason to cooperatively work with other jurisdictions to provide for the safety of its citizens;


WHEREAS, it is agreed that the City and County should provide and have mutual access to each other's Emergency Operations Centers, if conditions make that necessary;

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Mason, Ohio, five members elected thereto concurring:

Section 1. That the City Manager is hereby authorized and directed to execute a Memorandum of Understanding with Warren County Emergency Services substantially in the form of that attached hereto as Exhibit A and incorporated herein by reference.

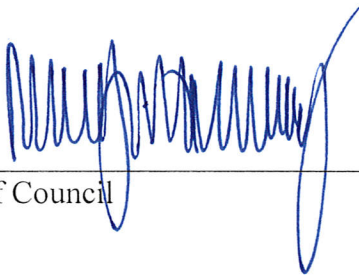
Section 2. That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

Passed this 13th day of July, 2015.



Mayor

Attest:



Clerk of Council

WARREN COUNTY EMERGENCY SERVICES

Memorandum of Understanding

Warren County Emergency Services
June 2015

This Memorandum of Understanding (MOU) sets for the terms and understanding between the Warren County Emergency Management Agency (WCEMA) and the City of Mason (City of Mason) relative to facility usage during an emergency which affects, or requires the evacuation of, normal work locations.

Background

The important nature of WCEMA operations requires the ability to maintain operations in the event that the WCEMA's normal work locations are physically or functionally unavailable. This requires the identification of predetermined alternate locations suitable for continuation of uninterrupted WCEMA operations.

Similarly, the City of Mason may also experience an event which renders their primary location physically or functionally unavailable. The identification of predetermined alternate locations suitable for the continuation of essential services will ensure that the City of Mason will be able to continue to serve their community in the event of an incident which requires evacuation of their primary facilities.

Purpose

This MOU will outline the use of another agency's facilities during an emergency which affects or requires the evacuation of normal work locations.

The above goal will be accomplished by undertaking the following activities:

- WCEMA and the City of Mason will provide access to the facility location
- WCEMA and the City of Mason will provide access to required utilities
- WCEMA and the City of Mason will provide access to internet and telecommunications
- WCEMA and the City of Mason will provide janitorial, custodial and technical support for the duration of the agency's occupation
- WCEMA and the City of Mason will coordinate logistical needs with the agency lead or their designee
- WCEMA and the City of Mason will communicate issues with occupation of the alternate facility in a timely manner
- WCEMA and the City of Mason will participate in drills and exercises designed to determine the space to be used and the effectiveness of the agreement

Funding

This MOU is not a commitment of funds. In the event that a participant in this MOU requires the usage of another member's facility, the user agrees to pay all reasonable costs related to occupancy of the structure. This includes, but is not limited to, costs of consumed supplies, janitorial services and damage resulting from usage as agreed upon by both parties.

Additionally, this MOU does not include any requirement by the agreeing parties to provide any necessary resource beyond facility space and necessary utilities. Any additional required resource will be identified, sourced, acquired and funded by the agency in need of the resource.

The agreeing agencies also agree to provide letters of support for any grant applications relating

to projects affecting the alternate facility.

Duration

This MOU is at-will and may be modified by mutual consent of authorized officials from WCEMA and the City of Mason. This MOU shall become effective upon signature by the authorized officials from the agencies listed above and will remain in effect until modified or terminated by any one of the partners by mutual consent. This agreement can be terminated by a 90 day written notice from either party; otherwise this MOU shall terminate on January 1st, 2020.

Contact Information

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_____Date:

Director Michael Bunner
Warren County Emergency Services

_____Date:

Eric Hansen, City Manager
City of Mason, Ohio