

**CITY OF MASON
COUNCIL MEETING
JANUARY 25, 2016**

The meeting was called to order at 7:00 p.m. Mayor Kidd opened with a reading of the paradoxical commandments written by Dr. Kent Keith. Chaplain Marc Champagne opened the meeting in prayer. All those present recited the Pledge of Allegiance.

ATTENDANCE

The following members of Council were present: Diana K. Nelson, Barbara Berry-Spaeth, Ashley Chance, Kathy Grossmann, Charlene Pelfrey, Don Prince, and Victor Kidd.

SWEARING-IN OF COUNCIL MEMBER DIANA K. NELSON

The Oath of Office was administered to Councilmember Diana K. Nelson by Law Director Jeff Forbes. Mayor Kidd welcomed Councilmember Nelson. She introduced her family and guests.

APPROVAL OF MINUTES

A motion to approve the January 11, 2016 Special Council Meeting Minutes was made by Councilmember Chance, seconded by Councilmember Vice Mayor Spaeth. VOTE: ALL YEAS.

A motion to approve the January 11, 2016 Council Meeting Minutes was made by Councilmember Pelfrey, seconded by Councilmember Spaeth. VOTE: ALL YEAS

A motion to approve the January 12, 2016 Special Council Meeting Minutes was made by Councilmember Chance, seconded by Councilmember Prince. VOTE: ALL YEAS

CITY MANAGER'S REPORT

City offices will be closed on Monday, February 15 in observance of President's Day. Mason Community Center will be open with normal operating hours.

In an effort to promote the City's mission of "Building a Culture of Wellness" the Community Center is hosting a Community Wellness Expo on Saturday, February 20 from 10:00 a.m. to 1:00 p.m. This event promotes overall lifestyle health and wellness through exhibits, games, activities, and informational presentations.

A motion to schedule a Work Session to be held prior to the Council Meeting on February 8, 2016 was made by Councilmember Prince, seconded by Councilmember Pelfrey. VOTE: ALL YEAS.

COMMITTEE REPORTS

Vice Mayor Spaeth gave a Parks and Recreation Board report with information on Community Center activities including youth basketball, after-school swim, inclusive music programs, and swim team. She stated that 2016 field scheduling is proceeding, Warren County Sports will host numerous tournaments in Mason Parks this year, and that RFPs have gone out for improvements to Heritage Oak Park and Lou Eves Municipal Pool.

A motion to confirm Councilmember Committee assignments was made by Vice Mayor Spaeth, seconded by Councilmember Pelfrey. VOTE: ALL YEAS.

RECOGNITION OF VISITORS - none

ORDINANCE 2016-8 APPROVAL OF THE DEDICATION PLAT FOR SR-741

A motion to read by title only was made by Councilmember Prince, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

Kurt Seiler stated that the dedication plat for SR-741 (Masters/City of Mason property) will dedicate 50 feet of additional right-of-way needed for the future expansion of SR-741 and is consistent with the City of Mason Thoroughfare plan. Planning Commission recommends approval of the dedication plat.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Chance, seconded by Councilmember Prince. VOTE: ALL YEAS.

A motion to adopt Ordinance 2016-8 was made by Councilmember Prince, seconded by Councilmember Spaeth. VOTE: ALL YEAS.

ORDINANCE 2016-9 ACCEPTING THE PROPOSAL FOR DESIGN OF THE SNIDER ROAD ROUNDABOUTS PROJECT FROM STRAND ASSOCIATES INC., FOR AN AMOUNT NOT TO EXCEED FEE OF \$274,293, AND AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT DOCUMENTS

A motion to read by title only was made by Vice Mayor Spaeth, seconded by Councilmember Pelfrey. VOTE: ALL YEAS.

Kurt Seiler stated that this project involves improvement of two intersections, Mason Road and Thornberry Drive, at Snider Road from stop-controlled intersections to roundabouts. Traffic has increased nearly 50% in the past decade on Snider Road between Tylersville Road and Mason Road. He explained that the increase is due to a number of factors including the connection of Snider Road between Tylersville Road and US-42, the construction of Mason Early Childhood Center, and continued residential growth north of Mason Road. Kurt stated that in 2014, Council authorized a grant submittal for this project to the Ohio Statewide Urban CMAQ grant program, which is a federally funded, OKI administered program through ODOT. The grant was approved for \$1,558,554 in funding toward the estimated \$2,215,000 overall project cost. He said that \$200,000 for this design work was included in the 2016 Budget. He explained that the engineer's estimate did not include grant requirements that increase design contract costs: full

environmental study and federal process for right-of-way acquisition that includes appraisals and appraisal reviews. Staff selected Strand Associates, Inc. after receiving five Letters of Interest (LOI). Strand's design fee is reasonable when accounting for additional environmental, right-of-way acquisition, and geotechnical work required. Kurt stated that staff anticipates construction to begin in 2020.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Grossmann, seconded by Councilmember Prince. VOTE: ALL YEAS.

A motion to adopt Ordinance 2016-9 was made by Councilmember Chance, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

ORDINANCE 2016-10 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH STAUFFER SITE SERVICES, LLC FOR ALL LABOR AND MATERIALS NECESSARY TO COMPLETE THE 9-WEST OUTLET AND POND RECONFIGURATION WORK AT THE GOLF CENTER IN THE AMOUNT OF \$34,110 AND DECLARING AN EMERGENCY

A motion to read by title only was made by Vice Mayor Spaeth, seconded by Councilmember Prince. VOTE: ALL YEAS.

Kurt Seiler stated that work needs to be done at the 9-West Outlet of the Golf Center due to corrugated metal pipes (CMP) deteriorating to the point of collapse. This inefficient and dilapidated system backs up, causing debris from the pond to wash up onto the green and flood the adjacent bunker. He explained that engineering staff's design replaces the four outlet pipes with one larger pipe. This design extends the pond to reduce the length of pipe needed, enhances the playability with a more difficult approach to the hole, and will result in reduced on-going maintenance costs in this area of the course. Kurt stated that three quotes were received for this project, with Stauffer Site Services submitting the lowest and best bid. An emergency clause has been added to allow work to be completed as soon as possible so that Golf Center staff can restore the area prior to the golf season.

A motion to suspend the rule and allow for adoption after the first reading was made by Vice Mayor Spaeth, seconded by Councilmember Pelfrey. VOTE: ALL YEAS.

A motion to adopt Ordinance 2016-10 was made by Councilmember Prince, seconded by Councilmember Chance. VOTE: ALL YEAS.

ORDINANCE 2016-11 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH RYAN REMODELING IN AN AMOUNT NOT TO EXCEED \$50,000 AND DECLARING AN EMERGENCY

A motion to read by title only was made by Councilmember Chance, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

Eric Hansen stated that while performing remodeling work at the Golf Center, it was discovered

that a portion of the facility built in 1972 and occupied by the Pro Shop, had structural flaws and as required by Ohio Building Code needed immediate repairs. Staff secured Schaefer Inc., a highly regarded Cincinnati based structural engineering firm, to evaluate and design a solution to stabilize the roof and walls at the Pro Shop. In an effort to reduce operational downtime, Ryan Remodeling was recommended as a contractor who can perform high quality work immediately and has a history of working with Schaefer Inc. It is expected that the work can be completed within six weeks. Eric explained that while performing the work needed to correct the structural issues, there is an opportunity to make improvements to the interior of the Pro Shop. Much of the work is anticipated to be minor but would streamline operations and improve the customer experience. An emergency clause has been added to Ordinance 2016-11 to allow the work to be completed in order for the Pro Shop to reopen at the start of the golf season. Mayor Kidd asked Eric to explain project bid procedures. Eric stated that the City seeks competitive pricing and has set a dollar threshold where bids are required, but urgent matters can preclude this procedure.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Chance, seconded by Councilmember Pelfrey. VOTE: ALL YEAS.

A motion to adopt Ordinance 2016-11 was made by Councilmember Prince, seconded by Councilmember Chance. VOTE: ALL YEAS.

OLD AND NEW BUSINESS

Mayor Kidd congratulated Boy Scout Michael Tidd on attaining the rank of Eagle Scout. Mayor Kidd expressed his appreciation to a community of volunteers that are addressing the heroin epidemic and stated that together we can make a difference.

PRESENTATION OF BICENTENNIAL TIME CAPSULE – CHARLENE PELFREY

Councilmember Pelfrey stated that it has been her privilege serving as Chair of the Bicentennial Committee and introduced and thanked committee member Vice Mayor Spaeth. She thanked former Councilmember Cox for serving on the Committee. She said that the purpose of the time capsule is to let new generations know who we were, what we did, and what an amazing place Mason is to live, work, and raise a family. Numerous educational, historical, and diverse events, each with a particular purpose, were held throughout the year. She thanked ICRC staff for creating a video commemorating the year. Councilmember Pelfrey introduced representatives from each Mason group or organization interested in placing items into the time capsule. Organizations placing items into the time capsule included: City of Mason, Bicentennial Team, Mason Community Players, American Spirit Education Alliance, Artis Senior Living, Mason-Deerfield Chamber of Commerce, Mason Historical Society, Mason Kiwanis, St. Susanna School, Mason City Schools, Mars Hill Academy, Mason Grange, Festivals of Mason, Mason Veterans, Mason Orchestra, Mason Parks and Recreation Foundation, Boy Scouts, Girl Scouts, Mason Marching Band, and ICRC (Intercommunity Cable Regulatory Commission).

CLOSING OF BICENTENNIAL TIME CAPSULE – CITY COUNCIL

Councilmember Pelfrey invited each Councilmember to place items into the time capsule. Mayor Kidd placed an envelope containing an iPhone, toys, and photographs into the capsule. Councilmember Nelson added information regarding Christmas in Mason and her travels promoting the City of Mason while visiting other Ohio communities. Councilmember Chance contributed a letter written to his children and a 2015 Christmas card. Vice Mayor Spaeth's contribution was an original poster from Mason's Sesquicentennial Celebration, compliments from Les and Ellen Spaeth. Councilmember Pelfrey added a letter to the future 2065 City Council and pictures drawn by her children and grandchildren. Councilmember Grossmann contributed photos and memories of her young family enjoying the Mason Community Center. Councilmember Prince's contribution included items from the Salute to Veteran's Bicentennial event. As the time capsule was closed, all members of Council signed the cover. Mayor Kidd stated that serving on Council during the Bicentennial Year has been an honor and great memory.

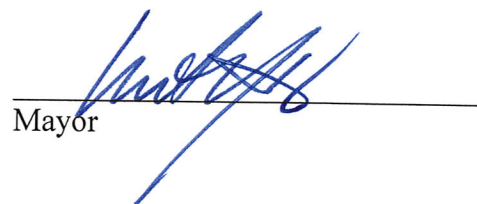
ADJOURN

A motion to adjourn was made by Councilmember Prince, seconded by Councilmember Grossmann. VOTE: ALL YEAS. TIME: 8:13 p.m.

After the meeting adjourned, those in attendance joined Council for a reception and viewing of the Bicentennial Video Presentation.



Clerk of Council



Mayor