

**CITY OF MASON
COUNCIL MEETING
SEPTEMBER 26, 2016**

The meeting was called to order at 7:03 p.m. Chaplain Tom Moll opened the meeting in prayer. All those present recited the Pledge of Allegiance.

ATTENDANCE

The following members of Council were present: Diana K. Nelson, Ashley Chance, Kathy Grossmann, Charlene Pelfrey, Don Prince, and Victor Kidd. Barbara Berry-Spaeth was absent.

APPROVAL OF MINUTES

A motion to approve the August 25, 2016 Special Council Meeting Minutes was made by Councilmember Pelfrey, seconded by Councilmember Chance. VOTE: ALL YEAS.

A motion to approve the September 12, 2016 Council Meeting Minutes was made by Councilmember Chance, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

CITY MANAGER'S REPORT

The next scheduled City Council meeting is Monday, October 10, 2016 at 7:00 p.m. This is also the week Festo is celebrating their opening and the City is partnering to host the 2nd Mason Innovation Week. As part of the event there is an opportunity to hold this Council Meeting at the Mason Golf Center Pavilion. A motion to move the location of the October 10 Council Meeting to the Mason Golf Center was made by Councilmember Nelson, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

The Mason Corporate Challenge will be held on Thursday, October 6 at the Golf Center at 5:00 p.m. This is a 5k walk/run designed to engage the Mason corporate community in a city-wide competition, support employee involvement in health and wellness activities, and “give-back” by donating proceeds to select charities. Mason corporations have led the development of this event.

In honor of National Fire Prevention Week, there will be Open Houses held at Station 51 on October 9 and Station 52 on October 15. During the “Smoke Alarm Blitz”, firefighters will go door-to-door to check smoke alarms and distribute fire prevention information.

The Public Works Officials of Southwest Ohio will host the 2016 Snow Plow Roadeo in Mason. Participants will compete in challenging courses to gear up for the upcoming snow season.

The Mason Community Center, in partnership with Mason Public Library and Christ’s Church at Mason, will host the Kooky Spooky Jam-BOO-ree on Saturday, October 22. Wear your favorite costume to play games and listen to spooky stories.

Halloween will be celebrated on Monday, October 31 between 6:00 p.m. and 8:00 p.m. Rain or shine.

A motion to not request a hearing for a D1 liquor permit for OM Siva, LLC at 7920 Mason-Montgomery Road was made by Councilmember Nelson, seconded by Councilmember Chance. VOTE: ALL YEAS.

A motion to not request a hearing for a D5I D6 liquor permit for Sammy's Management LLC at 6691 Western Row Road was made by Councilmember Nelson, seconded by Councilmember Chance. VOTE: ALL YEAS.

SWEARING-IN POLICE OFFICER TERESA GADROW

Chief Ron Ferrell introduced Police Officer Teresa Gadrow. Officer Gadrow moved to the Cincinnati area with her family in 1983, graduated from Purcell Marion High School and attended Mount St. Joseph University. She has worked at Xavier University and the University of Cincinnati Police Department. Mayor Kidd swore-in Officer Gadrow as the newest officer in the Mason Police Department and welcomed her to the City of Mason. Officer Gadrow expressed appreciation for the opportunity to work in Mason's Police Department and introduced family members in attendance.

PRESENTATION OF CHECK FROM COMMUNITY CAR SHOW TO AMERICAN LEGION POST 194/HOUSE FOR HEROES

Rich Cox stated Operation 194 House for Heroes was selected to receive proceeds collected from the eighth Community Car Show and thanked downtown Mason businesses for sponsoring the show. He introduced John Ray, Sons Commander of Post 194. Mr. Ray said a house behind Post 194's hall was purchased with the intention to house veterans in need of assistance. They are raising \$250,000 to rehab the home and for ongoing operations.

CERT TEAM PRESENTATION

Deputy Chief Bryan Brumagen stated the Fire Department and the Community Emergency Response Team (CERT) are here tonight to bring awareness to emergency preparedness. He said the Federal Emergency Management Agency (FEMA) recognizes September as National Preparedness Month. This serves as a reminder to prepare for all types of emergencies that could affect us anywhere we go. This year's theme is "*Don't Wait, Communicate. Make Your Emergency Plan Today.*" Deputy Chief Brumagen explained as part of the community's emergency preparedness plan, it is important for families to make a plan for contacting family members and decide on a meeting place where everyone will go after an emergency strikes. He encouraged individual families to think about the unique needs of each family member: Does anyone have medications they need on a daily basis? Are there elderly or disabled family members who might need assistance getting out of their residence? Have you thought about how you will care for your pets? These are just some of the things that you need to plan for. He explained Mason's Community Emergency Response Team (CERT), established in 2006, consists of local volunteers who provide valuable volunteer services to our community such as

crowd control and first aid at special events. However, CERT's main objectives are to improve emergency preparedness in the community and provide assistance to the community in the event of a catastrophic disaster. Deputy Chief Brumagen said a list of recommended items for emergency preparedness kits and plans can be found on the Warren County, FEMA, and City of Mason websites, or download the Ready Warren County app on your smartphone.

PRESENTATION BY DEE KING, SCOTTY COOPER, AND ELIOT BASTIAN

Dee King of 3809 Hanover Drive said she became aware of a future project to widen Cox-Smith Road and close Parkside Drive. She said she is not in support of the project after speaking with City engineers and she distributed flyers to residents in the area. She understands SR-741 is busy, but it should not be improved at the expense of existing homeowners and businesses in the area. She encouraged City Council to walk the proposed site and thanked City staff for providing information.

Scotty Cooper of 3833 Hanover Drive stated data can be manipulated to support an idea. She encouraged City Council to consider the safety of people they represent and reject a plan to reopen Cox-Smith Road and dead-end Parkside Drive. She believes these changes would be catastrophic to neighbors and requests new proposals be studied.

Eliot Bastian of 3812 Hanover Drive provided handouts to Council. He reviewed ten questions regarding the project and discussed letters written by residents included in the handout. He has lived on Hanover Drive for 23 years and has not experienced any traffic delays in the area that warrant the need for the proposed road improvement project. Street surfaces and sewers on Hanover Drive are in need of repair and he requested the City terminate further funding of the Cox-Smith Road Connector Project and Parkside Drive closure and use the funds for projects that residents need, not on a project that would benefit non-resident commuters.

Mayor Kidd and Councilmember Pelfrey expressed concern and understanding of residents' feelings. Councilmembers are also residents of Mason, love this community, and are interested in working together with residents to do what is best for the community.

RECOGNITION OF VISITORS

Mary Lou Shields of 5635 Lakeview Drive said that Kings Mills Road is a dangerous road and traffic will increase on Kings Mills Road if Parkside Drive is closed.

Lisa Pugh owns property at 5501 Cox-Smith Road that they have been trying to sell. The sale of the property has been held up and she hopes a decision will be made that can help her with this.

Chris Franke of 5549 Cox-Smith Road is concerned how the proposed project will affect the safety of his children playing in the front yard, which represents two thirds of the property.

Kira Sanders of 4199 Hanover Drive said she commutes to Wright-Patterson Air Force Base. She has experienced significant traffic slow-downs on SR-741 and appreciates an effort to

improve traffic in this area. She would also like to see sidewalks, speed bumps, and more stop signs installed along Hanover Drive.

Bev Gilbert of 5332 Country Ridge Drive discussed safety concerns in the area of Bay Pointe, Country Ridge and Cox-Smith Road.

Sheila Corcoran of 5274 Bay Pointe Drive said opening Cox-Smith Road will negatively impact quality of life, Police and Fire response times, and property values of those living in condos and homes in the area.

Parkash Fnu Om of 5170 Parkside Drive said he could not access his home if Parkside Drive is closed.

Councilmembers thanked all visitors for sharing their comments, expressed interest in visiting the proposed project area, and making the best decision possible for the residents.

Ainsley of 3911 Cherry Brook Lane, a Mason Middle School student, thanked Mason Police for a smooth evacuation during the bomb threats at the high school football game.

Gabriel of 6436 Cedar Creek Court, a Mason Middle School student, encouraged everyone to help protect our environment by recycling.

ORDINANCE 2016-109 AUTHORIZING THE CITY MANAGER TO APPROVE PAYMENT TO MOBILECOMM, INC. FOR THE REMOVAL, TRANSFER, PURCHASE AND INSTALLATION OF EQUIPMENT INTO SIX (6) POLICE VEHICLES NOT TO EXCEED THE AMOUNT OF \$63,000 AND DECLARING AN EMERGENCY

A motion to read by title only was made by Councilmember Nelson, seconded by Councilmember Chance. VOTE: ALL YEAS.

Jennifer Heft stated in February, Council authorized the purchase of five (5) Ford AWD SUV Police Interceptors. One of these vehicles will replace a fire vehicle and the other four will replace police vehicles. One of the new SUVs will remain in backup as a city-wide pool car before it is placed in front-line service. This will allow the City to extend the useful life of a front-line vehicle and provide assurance that a vehicle is readily available when needed. Three cruisers are in need of replacement with over 125,000 miles and experiencing significant maintenance and repair issues. The current K9-2 cruiser is recommended to be replaced with one of the existing 2014 Ford Interceptor SUV's that has approximately 50,000 miles. Jennifer explained changeover costs are higher due to transitioning the City fleet from Crown Vic to SUV vehicles. Equipment anticipated to be transferred includes overhead lightbars, siren control box, radios and radar units. Also, "Rumbler" sound system is included as part of this equipment. This system creates a low frequency sound that can be felt and is particularly useful at intersections providing additional safety for the officers responding to emergency situations. Jennifer stated staff pursued quotes from two vendors. The City has experience with both vendors. Mobilecomm, Inc. has supplied the City with changeover equipment for the past several years.

The City and other communities have experienced some quality issues with Camp Safety. Camp Safety recently underwent new ownership and is in transition. Mobilecomm's price for the lightbar and control box is less than the State Purchasing program price for these items. Many of the other items are not included in the State Purchasing Program. Fleet Manager Ryan Tyree is recommending Mobilecomm, Inc. for cruiser changeover at this time. Jennifer said in the future, Ryan plans to reevaluate Camp Safety in providing competitive pricing and is exploring a partnership with the Warren County Sheriff's Office for this work. She explained the County's Sheriff's Office performs all of their own equipment installation in-house and may be another alternative. The 2016 Capital Budget has a balance of \$115,000 for changeover costs. An emergency clause has been added to ensure the equipment can be ordered and vehicles can be equipped and placed into service.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Nelson, seconded by Councilmember Prince. VOTE: ALL YEAS.

A motion to adopt Ordinance 2016-109 was made by Councilmember Prince, seconded by Councilmember Pelfrey. VOTE: ALL YEAS.

ORDINANCE 2016-110 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH SHIVER SECURITY SYSTEMS, INC., FOR THE PURCHASE AND INSTALLATION OF ADDITIONAL SECURITY CAMERAS AND ACCESS DOOR READERS IN AN AMOUNT NOT TO EXCEED \$150,000

A motion to read by title only was made by Councilmember Nelson, seconded by Councilmember Pelfrey. VOTE: ALL YEAS.

Jennifer Heft said since 2014 the City has been working to update the City's camera and access control system. Earlier this year, the Safety Committee reviewed the system along with an evaluation of how the City could partner with Mason City Schools to allow for increased capabilities to both school and city systems. That evaluation moved the City forward with additional camera locations at Fire Station 51, the soft lobby of the Police Department, and Pan Tilt Zoom cameras on the south side of the Municipal building. She explained with the Municipal Center, Community Center, and High School sharing the same campus, it's prudent to begin evaluating campus security as one unit. The ability for each entity to access the entire system is beneficial in emergency situations. City officials met with Karli Dyer, School Resource Officer, for a tour of the camera system used at Mason High School. At the time it was noted that there were areas where the Community Center connects to the High School that lacked adequate camera coverage. Ordinance 2016-110 allows for the purchase of cameras and access readers for all meeting rooms in the atrium of the Municipal Building, Cameras at Fire Station 52, and in areas of the Community Center/High School that needed additional coverage. Jennifer stated the State Purchasing Program is being used for this purchase, Safety Committee has reviewed and is recommending Ordinance 2016-110 for adoption.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Nelson, seconded by Councilmember Chance. VOTE: ALL YEAS.

A motion to adopt Ordinance 2016-110 was made by Councilmember Pelfrey, seconded by Councilmember Prince. VOTE: ALL YEAS.

ORDINANCE 2016-111 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH CARAHSOFT TECHNOLOGY CORPORATION FOR THE PURCHASE OF PERMIT AND MOBILE INSPECTION SOFTWARE AND NECESSARY LICENSING IN AN AMOUNT NOT TO EXCEED \$58,000

A motion to read by title only was made by Councilmember Nelson, seconded by Councilmember Chance. VOTE: ALL YEAS.

Jennifer Heft stated an objective of the City's IT office is to develop a citywide data base to support operations of all departments, reduce redundancy, and allow for informational sharing across departments. The concept is to use three primary systems as the foundation for this citywide data base. She said the 2016 Budget included \$25,000 for the purchase of software for the Fire Department. The IT Office discovered that the software solution for the Fire Department offered a solution to needs within the Engineering and Building Department. New residential homes require a number of inspections from both the Building and Fire Departments. The City has outgrown current software used for permits, purchased in 1996. Engineering and Building has evaluated the technology and feels it is an ideal solution for their needs. The system will allow a user to request an inspection online and track progress. City personnel doing inspections can enter data into a mobile device that automatically updates the tracking process allowing the customer to see immediately when an inspection has been completed and the result of that inspection. In addition, often there is coordination needed for inspections between the Engineering and Building and Fire Departments. Being able to utilize the same software will improve cross-departmental reporting and activity tracking. It will provide the capability to share data between departments, speed productivity, and eliminate duplicate entries. The State Purchasing Program is being used for this purchase.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Chance, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

A motion to adopt Ordinance 2016-111 was made by Councilmember Prince, seconded by Councilmember Chance. VOTE: ALL YEAS.

OLD AND NEW BUSINESS

Council discussed the benefits of replacing the 2nd Council meeting scheduled each month with a work session.

Jennifer Heft explained how the City uses a website auction site to sell surplus equipment and vehicles.

Mayor Kidd requested confirmation of the appointment of Jade Hollon as resident board member to the Warren Metropolitan Housing Authority. A motion to confirm the appointment of Jade

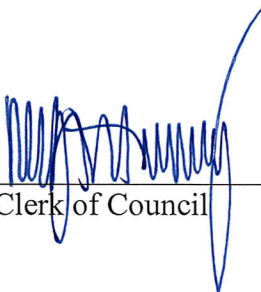
Hollon to Warren Metropolitan Housing Authority was made by Councilmember Pelfrey, seconded by Councilmember Chance. VOTE: ALL YEAS.

RECOGNITION OF VISITORS

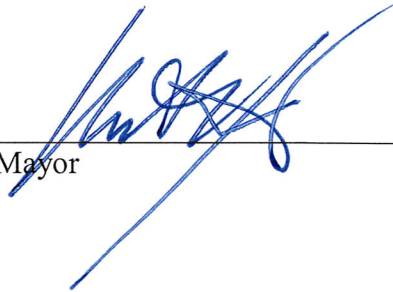
Mark Healy of 4200 Fontenay Drive asked how citizens can find information on projects and actions being considered by Council. Mayor Kidd said citizens can sign up to receive meeting notices for committees, boards, and Council.

ADJOURN

A motion to adjourn was made by Councilmember Chance, seconded by Councilmember Nelson. VOTE: ALL YEAS. TIME: 8:59 p.m.



Clerk of Council



Mayor