

**CITY OF MASON  
COUNCIL MEETING  
MARCH 20, 2017**

Honorary Mayor Nolan Miller called the meeting to order at 7:02 p.m. Chaplain Pelfrey opened the meeting in prayer. All those present recited the Pledge of Allegiance.

**ATTENDANCE**

The following members of Council were present: Diana K. Nelson, Barbara Berry-Spaeth, Kathy Grossmann, Charlene Pelfrey, Don Prince, and Victor Kidd. Ashley Chance was absent.

**APPROVAL OF MINUTES**

A motion to approve the February 27, 2017 Council Meeting Minutes was made by Vice Mayor Spaeth, seconded by Councilmember Prince. VOTE: ALL YEAS.

**CITY MANAGER'S REPORT**

City of Mason offices will be closed Friday, April 14 in observance of Good Friday. Mason Community Center will be open regular hours on Friday and open with limited access from noon to 4:00 p.m. on Easter Sunday.

Mason City Tax Returns are due Tuesday, April 18. Residents are encouraged to file early before the deadline. The Mason Tax Office offers “free” assistance to residents in completing Mason tax returns. Residents can have taxes calculated and filed online by visiting the City’s website or customer service counter of Mason Municipal Center. The Tax Office offers residents extended office hours on Saturday, April 8 from 8:00 a.m. to 12:00 p.m. and on April 12 and April 18 from 8:00 a.m. to 7:00 p.m.

The Lindner Center of HOPE, in partnership with the City of Mason, will be holding their Community Education Day on Sunday, May 7 at the Manor House.

A motion to not request a hearing for a D1 liquor permit for Tenji Asian Cuisine at 5490 Beach Boulevard was made by Vice Mayor Spaeth, seconded by Councilmember Nelson. VOTE: ALL YEAS.

**COMMITTEE REPORTS**

Councilmember Nelson said on March 7 she testified before the House Ways and Means Committee in Columbus regarding opposition to centralized collection of local income tax. She said the City will be harmed greatly if passed and asked residents to please contact their legislators regarding this important matter. Eric Hansen said Councilmember Nelson’s excellent testimony was recognized by the Ohio Municipal League.

Mayor Kidd thanked those that organized and participated in the *One City Against Heroin* Gala. He stated the \$300,000 in funds raised at the event will save lives.

**PRESENTATION BY COMMUNITY CONCEPTS, INC.**

Chrissy Avery said the Mason Parks and Recreation Department partnership with Community Concepts, Inc. provides greeters and various services at the Community Center and in the parks. She introduced Wayne Davis, Community Concepts Administrator. Mr. Davis stated March is Developmental Disabilities Awareness Month and introduced members from the organization. He thanked the City for providing opportunities and awareness of their mission.

**RESOLUTION 2017-4 DEVELOPMENTAL DISABILITIES AWARENESS MONTH**

Mayor Kidd read and presented the resolution to Mr. Davis.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Nelson, seconded by Councilmember Pelfrey. VOTE: ALL YEAS.

A motion to adopt Resolution 2017-4 was made by Vice Mayor Spaeth, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

**PRESENTATION BY WARREN COUNTY RECORDER, LINDA ODA – ANNUAL REPORT**

Linda Oda stated the Recorder's Office is responsible for all land records in Warren County. She distributed a copy of the annual report and explained the important role accurate records play in a successful democracy. Her office also records veteran discharge papers, issues Honor Reward Veteran ID cards, and has created a comprehensive data base of deceased Warren County veterans.

**RECOGNITION OF VISITORS**

Ms. Caldwell, a Mason Middle School student, spoke on the value sidewalks contribute to a community. She would like more sidewalks connecting neighborhoods, parks, and businesses in Mason. Kurt Seiler explained projects approved at the previous Council Meeting will build new bike paths along Mason-Montgomery Road and Bethany Road. Mayor Kidd also said the City of Mason is part of the Miami 2 Miami Trail initiative to connect the Great Miami River Trail with the Little Miami Scenic Trail.

**ORDINANCE 2017-32 APPROVING THE PRELIMINARY PLAT OF THE KINGS MILL RETAIL SITE**

A motion to read by title only was made by Councilmember Pelfrey, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

Kurt Seiler stated Kings Mill LLC is requesting approval of a preliminary plat for a 13.45 acre development located on the southeast corner of Kings Mills Road and SR-741. The property is zoned B-3 and access to the development includes a proposed public roadway to be constructed at the existing traffic signal for the Kroger/Mason Grand development. He explained the new access will include improvements to SR-741 including a deceleration lane, left turn lane and necessary modifications to the existing traffic signal. A right-in/right-out is also proposed on SR-741 between lots 4 and 5. This improvement will also require a deceleration/acceleration lane similar to the improvements installed for the Mason Grand PUD. A shared stormwater basin will be located on the open space lot at the eastern portion of the development. Kurt stated Planning Commission and staff recommend approval of the preliminary plat for the Kings Mill Retail Site contingent on two items. He explained due to the current road configuration, the right in/right out on Kings Mills Road should be removed as it does not meet Access Management Regulations. Once the realignment project is complete, this could be reconsidered. He explained the second item is to provide Corridor Gateway/Monument signage easements at the southeast and southwest corners of the Kroger and SR-741 intersection.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Prince, seconded by Councilmember Nelson. VOTE: ALL YEAS.

A motion to adopt Ordinance 2017-32 was made by Councilmember Pelfrey, seconded by Councilmember Prince. VOTE: ALL YEAS.

**ORDINANCE 2017-33 ACCEPTING THE PUBLIC IMPROVEMENTS FOR MASON GRAND SANITARY SEWER EXTENSION AND RELEASING THE PERFORMANCE BOND**

A motion to read by title only was made by Vice Mayor Spaeth, seconded by Councilmember Nelson. VOTE: ALL YEAS.

Kurt Seiler stated Mason Grand is located on the north side of SR-741 east of the Shoppes of Mason and south of Cox-Smith Road. Public Utilities and Engineering Departments have inspected the public improvements, which includes extension of a sanitary sewer main providing service to retail lots. Improvements will become the City's responsibility upon acceptance.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Nelson, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

A motion to adopt Ordinance 2017-33 was made by Councilmember Prince, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

**ORDINANCE 2017-34 AUTHORIZING THE CITY MANAGER TO ENTER INTO AN ANNEXATION AGREEMENT WITH UNION TOWNSHIP FOR THE ANNEXATION OF CERTAIN PROPERTY TO THE CITY OF MASON**

A motion to read by title only was made by Councilmember Grossmann, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

Eric Hansen addressed Ordinance 2017-34 and Ordinance 2017-35 together. He explained a “Type 1 Expedited Annexation” allows territory to be detached from a township with the township’s agreement and brought fully into the City of Mason. Agreements are possible that allow the developer, City, and Township to agree to other terms. Eric said in Ordinance 2017-34 and Ordinance 2017-35 annexation agreements have been reached by both parties to avoid “double taxation.” The agreements allow annexations to occur with no cost to the City of Mason and also allow the property to be detached fully from the township. Kurt Seiler explained Ordinance 2017-34 and Ordinance 2017-35 together. He said the property to be annexed in Ordinance 2017-34 is located at 4960 Cox-Smith Road (5.4 acres) east of Mustang Trail. This annexation allows the property to be incorporated into a proposed apartment complex at the end of Beach Boulevard. This parcel is located in Union Township and the developer’s attorney has come to an agreement with the township. He said the property to be annexed in Ordinance 2017-35 is located at 5958 Bethany Road (4.75 acres) across from Hickory Woods Drive and involves a cemetery lot and a single family home on a flag lot. An agreement allows the property to be annexed without payment to the Deerfield Township.

A motion to suspend the rule and allow for adoption after the first reading was made by Vice Mayor Spaeth, seconded by Councilmember Pelfrey. VOTE: ALL YEAS.

A motion to adopt Ordinance 2017-34 was made by Councilmember Prince, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

**ORDINANCE 2017-35 AUTHORIZING THE CITY MANAGER TO ENTER INTO AN ANNEXATION AGREEMENT WITH DEERFIELD TOWNSHIP FOR THE ANNEXATION OF CERTAIN PROPERTY TO THE CITY OF MASON**

A motion to read by title only was made by Councilmember Prince, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Nelson, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

A motion to adopt Ordinance 2017-35 was made by Councilmember Pelfrey, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

**ORDINANCE 2017-36 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH KINGS FORD FOR THE PURCHASE OF ONE (1) 2017 FORD F-250 PICKUP TRUCK IN THE AMOUNT OF \$31,746.50**

A motion to read by title only was made by Vice Mayor Spaeth, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

Eric Hansen explained the City continues the strategy developed several years ago to rely on contingency amounts to more closely align vehicle failure with replacement. Currently there is more money set aside in this contingency fund than the City would spend in a given year. Eric

stated a contingency fund strategy, similar to equipment replacement, has been initiated for the annual street paving program with \$1 million set aside to be utilized when pricing is attractive or to even out future budget cycles. Jennifer Heft provided equipment replacement details for Ordinance 2017-36 through Ordinance 2017-43. Ordinance 2017-36 authorizes purchase of one Ford F-250 pickup truck from Kings Ford to replace a 2002 Ford F-350 pickup truck in the Parks Department that has 100,000 miles and over \$21,000 in maintenance and repairs. Ordinance 2017-37 authorizes purchase of a trailer mounted leaf machine to replace a 1994 model leaf machine in the Public Works Department that has had over \$14,800 in maintenance and repairs. Ordinance 2017-38 authorizes purchase of a Greensmaster 3150-Q mower from Century Equipment to be used at the Golf Center. The 1994 mower it is replacing is in poor condition and replacement parts for this mower are becoming difficult to find. Ordinance 2017-39 authorizes purchase of a 2017 Ford F-550 truck chassis cab. This truck chassis cab does not include a truck bed or any snow and ice equipment. This truck will replace a 2001 Ford F-550 with over 85,000 miles and can no longer be used as a plow truck as the frame is too rusty to support the weight of the plow. Ordinance 2017-40 authorizes purchase and installation of the truck bed, snow plow, and v-box spreader. Ordinance 2017-41 authorizes the purchase of two speed/message board trailers from MPH Industries. These trailers combine customized messaging and speed control capabilities into a single system. Ordinance 2017-42 authorizes the purchase of two Ver-Mac mid-size message boards from A&A Safety. There isn't a radar/speed function, however, the message board is larger and has more custom message capabilities than those with the speed function. These two message boards can be used for both city projects and special events. Ordinance 2017-43 authorizes the purchase of two portable truck lifts from ARI-Hetra. Purchasing two additional lifts will increase efficiency and reduce downtime of the fleet. ARI-Hetra is located in Mason and their products have provided excellent service. Additional purchases that are planned for later this year include two medic units.

A motion to suspend the rule and allow for adoption after the first reading was made by Vice Mayor Spaeth, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

During Council discussion, staff explained all City vehicles are now stored under roof at the new Service Center and with the wash bay system, new vehicles are expected to last much longer than vehicles being replaced.

A motion to adopt Ordinance 2017-36 was made by Councilmember Pelfrey, seconded by Councilmember Prince. VOTE: ALL YEAS.

**ORDINANCE 2017-37 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH OLD DOMINION BRUSH CO. INC. FOR THE PURCHASE OF ONE (1) 2017 TRAILER MOUNTED LEAF VACUUM MODEL LCT600 IN THE AMOUNT OF \$41,338.25**

A motion to read by title only was made by Councilmember Nelson, seconded by Councilmember Prince. VOTE: ALL YEAS.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Grossmann, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

A motion to adopt Ordinance 2017-37 was made by Councilmember Prince, seconded by Councilmember Pelfrey. VOTE: ALL YEAS.

**ORDINANCE 2017-38 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH CENTURY EQUIPMENT FOR THE PURCHASE OF ONE (1) 2017 GREENSMaster 3150-Q MOWER IN THE AMOUNT OF \$29,761.97**

A motion to read by title only was made by Councilmember Grossmann, seconded by Councilmember Prince. VOTE: ALL YEAS.

A motion to suspend the rule and allow for adoption after the first reading was made by Vice Mayor Spaeth, seconded by Councilmember Nelson. VOTE: ALL YEAS.

A motion to adopt Ordinance 2017-38 was made by Councilmember Pelfrey, seconded by Councilmember Prince. VOTE: ALL YEAS.

**ORDINANCE 2017-39 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH WALT SWEENEY FORD FOR THE PURCHASE OF ONE (1) 2017 FORD F-550 CHASSIS CAB TRUCK IN THE AMOUNT OF \$34,482.50**

A motion to read by title only was made by Councilmember Nelson, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Prince, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

A motion to adopt Ordinance 2017-39 was made by Councilmember Grossmann, seconded by Councilmember Prince. VOTE: ALL YEAS.

**ORDINANCE 2017-40 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH HENDERSON PRODUCTS FOR THE PURCHASE AND INSTALLATION OF ONE (1) DUMP TRUCK BED, SNOW PLOW, V-BOX SALT SPREADER AND PRE-WET SYSTEM IN THE AMOUNT OF \$46,792**

A motion to read by title only was made by Councilmember Grossmann, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Nelson, seconded by Councilmember Prince. VOTE: ALL YEAS.

A motion to adopt Ordinance 2017-40 was made by Vice Mayor Spaeth, seconded by Councilmember Nelson. VOTE: ALL YEAS.

**ORDINANCE 2017-41 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MPH INDUSTRIES FOR THE PURCHASE OF TWO (2) THREE-LINE FULL MATRIX MESSAGE BOARD / SPEED TRAILERS IN THE AMOUNT OF \$38,888**

A motion to read by title only was made by Councilmember Prince, seconded by Councilmember Nelson. VOTE: ALL YEAS.

A motion to suspend the rule and allow for adoption after the first reading was made by Vice Mayor Spaeth, seconded by Councilmember Nelson. VOTE: ALL YEAS.

A motion to adopt Ordinance 2017-41 was made by Councilmember Pelfrey, seconded by Councilmember Nelson. VOTE: ALL YEAS.

**ORDINANCE 2017-42 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH A&A SAFETY FOR THE PURCHASE OF TWO (2) VER-MAC MID-SIZE FULL MESSAGE BOARDS IN THE AMOUNT OF \$30,250**

A motion to read by title only was made by Councilmember Nelson, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Nelson, seconded by Councilmember Pelfrey. VOTE: ALL YEAS.

A motion to adopt Ordinance 2017-42 was made by Councilmember Nelson, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

**ORDINANCE 2017-43 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ARI-HETRA FOR THE PURCHASE OF TWO (2) PORTABLE TRUCK LIFTS, MODEL #HDML-8-2-AE IN THE AMOUNT OF \$18,500**

A motion to read by title only was made by Councilmember Prince, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Nelson, seconded by Councilmember Pelfrey. VOTE: ALL YEAS.

A motion to adopt Ordinance 2017-43 was made by Councilmember Prince, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

**ORDINANCE 2017-44 DECLARING CERTAIN CITY EQUIPMENT AND CERTAIN MISCELLANEOUS CONFISCATED PROPERTY AND EQUIPMENT AS SURPLUS PROPERTY AND AUTHORIZING THE CITY MANAGER TO DISPOSE OF SAID EQUIPMENT AND PROPERTY**

A motion to read by title only was made by Vice Mayor Spaeth, seconded by Councilmember Nelson. VOTE: ALL YEAS.

Jennifer Heft explained the City periodically disposes of surplus City property through auction. Surplus is generally made up of vehicles and equipment that no longer serves a useful purpose in delivering public services. Internet auction has proven to be most effective in auctioning surplus property to the largest audience, bringing market value for property, and doing so at the lowest possible administrative cost to the City.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Pelfrey, seconded by Councilmember Nelson. VOTE: ALL YEAS.

A motion to adopt Ordinance 2017-44 was made by Vice Mayor Spaeth, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

**ORDINANCE 2017-45 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH JOHN R. JURGENSEN COMPANY, FOR THE 2017 STREET RESURFACING PROGRAM IN THE AMOUNT OF \$1,577,000**

A motion to read by title only was made by Vice Mayor Spaeth, seconded by Councilmember Prince. VOTE: ALL YEAS.

Kurt Seiler discussed Ordinance 2017-45, Ordinance 2017-46, and Ordinance 2017-47 together. He stated annually the City of Mason pursues a street maintenance program that begins in the fall/winter with annual inspection and ranking of every street. He explained each street is given a Pavement Condition Index (PCI) number based on the amount of pavement distress that is occurring. The 2017 Budget included \$1,025,000 for resurfacing and shoulder work with an additional \$1,000,000 set-aside to be utilized when pricing is attractive or to even out future budget cycles. Kurt said in addition to the base program, other items included in the bid package include resurfacing cart paths at The Golf Center (\$55,000), park repair work (\$50,000) and base repair work in Municipal Center and Community Center parking lots (\$50,000). Streets anticipated to be resurfaced with the base street program include Mason-Montgomery Road from the I&O Railroad bridge to Bethany Road. Kurt stated John. R. Jurgensen submitted the lowest total bid of \$955,458.90. This price includes Alternate #1, the use of ACE Fiber – a synthetic polymer additive that extends pavement life by resisting cracking and rutting. Due to the amount of bus and truck traffic, this product will be used in the resurfacing of Mason-Montgomery Road. The Warren County Engineer’s office will reimburse the City approximately \$50,000 for their portion of Mason-Montgomery Road, including the ACE fiber additive. This year’s price of asphalt per ton is close to 2009 and 2011 pricing. Kurt said if Council would like to increase the contract amount in Ordinance 2017-45 by \$500,000 to take advantage of current market conditions and maximize paving opportunities at a low cost; a motion to amend would be in order. Kurt explained approximately \$100,000 of the annual pavement program budget is dedicated to maintenance items such as crack sealing and pavement preservation. For the past several years the City has been contracting this work directly rather than thru the larger program to get better pricing and avoiding the markup from the general contractor. Ordinance 2017-46 authorizes a contract with J & A Construction, Inc. for crack sealing work in an amount of

\$28,000. Ordinance 2017-47 authorizes a contract with Strawser Construction, Inc. in the amount of \$75,000 for placement of mastic surface treatment.

A motion to amend Ordinance 2017-45 by adding \$500,000 to the street resurfacing program, which will bring the contract total to \$1,577,000, was made by Councilmember Pelfrey, and Councilmember Nelson. VOTE: ALL YEAS.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Pelfrey, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

A motion to adopt Ordinance 2017-45 as amended was made by Vice Mayor Spaeth, seconded by Councilmember Prince. VOTE: ALL YEAS.

**ORDINANCE 2017-46 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH J & A CONSTRUCTION, INC., FOR CRACK SEALING IN THE AMOUNT OF \$28,000**

A motion to read by title only was made by Vice Mayor Spaeth, seconded by Councilmember Prince. VOTE: ALL YEAS.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Nelson, seconded by Councilmember Prince. VOTE: ALL YEAS.

A motion to adopt Ordinance 2017-46 was made by Councilmember Pelfrey, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

**ORDINANCE 2017-47 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH STRAWSER CONSTRUCTION, INC., FOR MASTIC PAVEMENT SURFACE TREATMENT IN THE AMOUNT OF \$75,000**

A motion to read by title only was made by Councilmember Nelson, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Nelson, seconded by Councilmember Prince. VOTE: ALL YEAS.

A motion to adopt Ordinance 2017-47 was made by Councilmember Pelfrey, seconded by Councilmember Prince. VOTE: ALL YEAS.

**ORDINANCE 2017-48 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH A&A SAFETY, INC. IN THE AMOUNT OF \$68,794.05 FOR 2017 STREET STRIPING PROGRAM**

A motion to read by title only was made by Vice Mayor Spaeth, seconded by Councilmember Prince. VOTE: ALL YEAS.

Kurt Seiler stated two bids were received for the street striping program. Bids were less than \$500 apart, with A&A Safety submitting the lowest bid. He explained work to be performed includes painting of center lines, edge lines, channelizing lines, crosswalks, school markings, railroad markings, lane arrows, words "ONLY" and island markings on various streets throughout the City. A&A Safety, Inc. was awarded the 2013 Striping Program and has successfully completed other projects throughout the City over the past few years. The 2017 Budget included \$60,000 for this program and staff does not expect to exceed this amount.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Nelson, seconded by Councilmember Prince. VOTE: ALL YEAS.

A motion to adopt Ordinance 2017-48 was made by Councilmember Nelson, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

**ORDINANCE 2017-49 AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE MASON CITY SCHOOL DISTRICT BOARD OF EDUCATION AND DECLARING AN EMERGENCY**

A motion to read by title only was made by Councilmember Grossmann, seconded by Councilmember Prince. VOTE: ALL YEAS.

Jennifer Heft explained Duke Energy has a Smart Saver Incentive Program that provides rebates to organizations upgrading to LED lighting, but are considering adjustments to the program that may reduce rebate amounts. The application deadline for organizations wanting to qualify for the current rebate program is April 10, 2017. She said during evaluation of the program it was discovered that Mason City Schools were pursuing a similar initiative for school facilities and there appeared to be an opportunity for the City and District to partner on the project. The District had already begun work on the project by meeting with potential vendors. With limited time to meet Duke's application deadline and after discussions with legal counsel for both the District and the City, it was determined that entering into an intergovernmental agreement was most advantageous for both parties, particularly as it related to shared areas at the Community Center. Ohio Revised Code allows intergovernmental agreements whereby one political subdivision permits another political subdivision to participate in a contract it has entered for acquisition of equipment, materials, supplies, or services. Jennifer said City staff met with the same vendors the District had vetted and concurred with the District's decision to move forward with EBEB Solutions Inc. based upon their experience, flexibility, and ability to perform the work at zero cost to the City for bulbs and installation. Under EBEB's proposal they purchase, install and warranty the work for five years or 50,000 hours of life. The City assigns both the Duke Energy Rebate and an EPACT 179D tax deduction to EBEB to cover the cost of bulb purchase and installation. In addition, the City has requested the removal of the light ballast as part of the project. EBEB has quoted a price of approximately \$9,000 for this work, which will be a direct cost to the City. Jennifer explained currently the City replaces approximately five ballasts per month. It takes over an hour to mobilize equipment and perform the replacement. These replacements are anticipated to increase as City facilities continue to age. Removing the ballast in conjunction with bulb replacement is very cost effective. The intergovernmental agreement allows the City to participate in the District's contract with EBEB with the flexibility

of working directly with EBEB to determine the City's own individual needs. At this time, EBEB is estimating removal and replacement of over 7,000 lights. Not all lights will be replaced at this time as rebates vary depending on the fixture and only lights with the most significant rebates are scheduled to be replaced. She said EBEB projects with the upgrade to more efficient LED lighting, the City should anticipate a 39% reduction in lighting energy costs or an estimated \$15,000 annual savings. Partnering with Mason City Schools on this program saves taxpayers over \$150,000 annually. The District and the City are already discussing similar partnership opportunities with energy efficient programs that are financially beneficial to the community. Jennifer stated adding an emergency clause to Ordinance 2017-49 is needed in order for the City to meet the April 10 application deadline. Under the rebate program, once the application is approved EBEB will have 90 days to complete the project.

A motion to add an emergency clause to Ordinance 2017-49 was made by Councilmember Pelfrey, seconded by Councilmember Prince. VOTE: ALL YEAS.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Grossmann, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

A motion to adopt Ordinance 2017-49 as amended was made by Vice Mayor Spaeth, seconded by Councilmember Prince. VOTE: ALL YEAS.

**ORDINANCE 2017-50 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH GALLS LLC – D.B.A. ROY TAILOR UNIFORMS FOR THE PURCHASE OF NEW UNIFORMS FOR THE POLICE DEPARTMENT**

A motion to read by title only was made by Vice Mayor Spaeth, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

Eric Hansen stated the current Police uniform, implemented in 1994, is expensive to buy, replace, and order with a three month turnaround time due to special customization. The proposed new uniform solves a number of these issues and offers several advantages. He explained the new uniform's in-stock color and fabric is a wool/polyester blend that allows for a more comfortable wear throughout various seasons. Currently, the cost of one long sleeve shirt and one pair of pants is \$217. The cost of the proposed new uniform for the same order would be \$141. As all uniforms would be new, the City anticipates an additional cost savings of \$10,000 for uniform replacements in 2018. Roy Tailor in Cincinnati has provided the department's uniforms for the past 23 years, provided the lowest quote of \$57,680 for a complete replacement including pants, long and short sleeve shirts, along with various other items such as hats, motorcycle pants, formal jackets and patches. The department's 2017 total uniform budget is \$61,704 including cleaning, armor and accessories. While the total amount would be covered under the current uniform budget, the department anticipates making a line item transfer and/or a re-appropriation later in the year.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Nelson, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

Eric Hansen confirmed Mason Police uniform costs are 100% paid by the City, officers do not pay for their uniforms.

A motion to adopt Ordinance 2017-50 was made by Councilmember Prince, seconded by Councilmember Nelson. VOTE: ALL YEAS.

**ORDINANCE 2017-51 AUTHORIZING THE CITY MANAGER TO EXECUTE AN ADDENDUM TO THE CONTRACT WITH SWIMSAFE POOL MANAGEMENT FOR EXTENDING LIFEGUARD AND POOL MANAGEMENT SERVICES FOR INCREASED OPERATING HOURS FOR LOU EVES MUNICIPAL POOL**

A motion to read by title only was made by Councilmember Grossmann, seconded by Councilmember Prince. VOTE: ALL YEAS.

Jennifer Heft stated in 2014, Council approved an ordinance authorizing a contract with SwimSafe Pool Management to provide lifeguards and lifeguard supervision at Mason’s three aquatic facilities including Mason Community Center’s competitive and leisure pool along with Lou Eves Municipal Pool. For the past three summers, the City has offered “Back to School Hours” at the outdoor pool. An addendum to the contract with SwimSafe for lifeguard and lifeguard supervision services is necessary to accommodate the new schedule and extended hours of operation. The additional expense for these services is \$17,200.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Nelson, seconded by Councilmember Pelfrey. VOTE: ALL YEAS.

A motion to adopt Ordinance 2017-51 was made by Councilmember Prince, seconded by Councilmember Nelson. VOTE: ALL YEAS.

**OLD AND NEW BUSINESS**

A motion to appoint Jennifer Heft as acting City Manager from March 24-31, 2017 was made by Councilmember Nelson, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

**RECOGNITION OF VISITORS** – none

Honorary Mayor Miller led all those present in singing “Happy Birthday” to Vice Mayor Spaeth.

**ADJOURN**

A motion to adjourn was made by Councilmember Grossmann, seconded by Councilmember Nelson. VOTE: ALL YEAS. TIME: 8:24 p.m.

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Clerk of Council

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Mayor