

**CITY OF MASON
COUNCIL MEETING
SEPTEMBER 25, 2017**

The meeting was called to order at 7:01 p.m. Pastor Phil Blodgett opened the meeting in prayer. All those present recited the Pledge of Allegiance.

Council, staff and the community gathered in support of Maya Collins and the presentation of proclaiming September 25, 2017 as Maya Collins' day as part of childhood cancer awareness month. Maya's uncle and sister attended while her parents joined the meeting via Facetime from St. Jude Hospital in Memphis, Tennessee. Mayor Kidd presented Maya's family with a framed proclamation of Resolution 2017-18 followed by Mike Hull, an Associate Director for St. Jude Children's Research Hospital, who is a strong fundraising advocate and also a bone marrow donor for Maya. Mike shared his personal story of Maya and praised the strength she has. Vince Hopkins, team captain for Team in Training through Leukemia and Lymphoma Society, shared how Maya's condition relates to and has affected him. His team raised money and participated in the 100-mile bike ride around Lake Tahoe to continue to fight for a cure for Maya. Dawn Berryman, Tri-State Chapter Light The Night Campaign Director for the Leukemia and Lymphoma Society, encouraged the community to attend Light the Night in honor of Maya. A representative of Congressman Steve Chabot, Warren County Commissioner Tom Grossmann, Mason City Schools representatives, Senator Steve Wilson and a representative of Rob Portman's office presented Maya's family with proclamations and personal letters. State representative Paul Zeltwanger and Deerfield Township Board of Trustees provided letters of support. Mason City Schools clubs and sports teams as well as members of the community were in attendance to display support and encouragement for Maya's journey.

ATTENDANCE

The following members of Council were present: Diana K. Nelson, Barbara Berry-Spaeth, Ashley Chance, Kathy Grossmann, Don Prince and Victor Kidd. Charlene Pelfrey was absent.

APPROVAL OF MINUTES

A motion to approve the September 11, 2017 Council Work Session and Council Meeting Minutes was made by Councilmember Chance, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

CITY MANAGER'S REPORT

The next regularly scheduled Council meeting is October 9 at 7:00 p.m. following a work session beginning at 5:30 p.m.

The week of October 9 is Mason Innovation Week. This is the third year the City of Mason is partnering with the City's growing bioscience and technology hub, including Assurex and Festo.

The October 9 Council meeting will include a special presentation as part of recognizing Innovation Week and International Manufacturing Day.

ComSpark is holding a two-day technology summit this week sponsored in part by the City of Mason and held at the Manor House. The conference hosts 150 technology companies with over 2,000 participants.

COMMITTEE REPORTS – None

SWEARING-IN POLICE OFFICER MICHAEL BISHOP TO SERGEANT

Captain Lindenschmidt reviewed Officer Michael Bishop's dedication and success with the Police Department. Officer Bishop was promoted to Sergeant Bishop.

RESOLUTION 2017-18 PROCLAIMING SEPTEMBER 25, 2017 AS MAYA COLLINS' DAY AS PART OF CHILDHOOD CANCER AWARENESS MONTH

A motion to suspend the rule and allow for adoption after the first reading was made by Vice Mayor Spaeth, seconded by Councilmember Nelson. VOTE: ALL YEAS.

A motion to adopt Resolution 2017-18 was made by Councilmember Prince, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

RECOGNITION OF VISITORS

Steve Jones of 913 Leslie Court had questions about the possibility of getting state funds, tax dollars impact and projected costs of the second phase of the widening of State Route 741 project. Kurt Seiler explained costs would be budgeted in 2018 or 2019 to complete the second phase of the project with a possible combined project cost of about \$10 million. He said 8-12% engineering cost is a general guideline depending on the complexity of the project. Some of the engineering work for railroads, grading, water mains and overhead/underground utilities will determine the project costs and 10% is being used as a guide for this project. Kurt advised the project was split up into two phases aiding in funding purposes. The City received an OKI grant of \$5.4 million and District Safety Review Team is funding \$1 million. The City may have the opportunity to submit for OPWC funding.

ORDINANCE 2017-112 AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH KRONOS FOR TIME AND ATTENDANCE, SCHEDULING, ABSENCE MANAGEMENT, HUMAN RESOURCES, AND HIRING MANAGEMENT SERVICES

A motion to read by title only was made by Councilmember Chance, seconded by Councilmember Nelson. VOTE: ALL YEAS.

Jennifer Heft advised additional information was provided to Council to address questions that were brought up at the September 11 Council meeting.

A motion to suspend the rule and allow for adoption after the first reading was made by Vice Mayor Spaeth, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

Councilmember Nelson stated she researched other cities using this software and received all positive feedback. She advised to back-up data so that it can be retrieved.

Councilmember Prince thanked staff for providing additional information for this Ordinance.

A motion to adopt Ordinance 2017-112 was made by Councilmember Prince, seconded by Councilmember Chance. VOTE: ALL YEAS.

ORDINANCE 2017-117 AN ORDINANCE TO AUTHORIZE THE CITY MANAGER TO JOIN A COALITION OF MUNICIPALITIES RETAINING SPECIAL COUNSEL FOR PURPOSES OF INITIATING LITIGATION TO CHALLENGE THE CONSTITUTIONALITY OF AMENDMENTS TO CHAPTER 718 OF THE OHIO REVISED CODE RELATING TO MUNICIPAL INCOME TAX, AND DECLARING AN EMERGENCY

A motion to read by title only was made by Councilmember Nelson, seconded by Councilmember Chance. VOTE: ALL YEAS.

Eric Hansen stated the City continues to take action at the state level against centralizing collection of local tax dollars. This year, House Bill 49 was passed including a centralized filing and collection option for businesses, among other changes to local tax collection. HB 49 increases control at the state level. These changes to state law infringe upon the City of Mason's home-rule authority. The City of Mason would like to join a coalition to resist these efforts by pursuing litigation. City Law Director Jeff Forbes will coordinate the City's role with the coalition and special counsel.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Nelson, seconded by Councilmember Chance. VOTE: ALL YEAS.

Council stated the states encroachment upon Mason's local revenues has long-term effects on our City and they fully support efforts to defend the City's tax revenues.

Councilmember Grossmann suggested the City be more aggressive about informing the public of this concern—using the City's website and links to other resources that help the community learn about the topic. Eric advised this issue is currently on the website, but will be updated.

A motion to adopt Ordinance 2017-117 was made by Councilmember Prince, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

ORDINANCE 2017-118 APPROVAL OF THE FINAL PLAT FOR WILLOW BROOKE THE ESTATES, SECTION THREE

A motion to read by title only was made by Vice Mayor Spaeth, seconded by Councilmember Chance. VOTE: ALL YEAS.

Kurt Seiler discussed Ordinance 2017-118 and Ordinance 2017-119 together. He stated these two sections will be the last two sections of Willow Brooke. Ordinance 2017-118 is on the north side of Mason-Morrow-Millgrove Road in Willow Brooke Estates. This plat contains 27 single family lots and two open space lots. This plat will dedicate the right-of-way, utilities, storm, and sewer easements necessary for this development. Planning Commission recommended Ordinance 2017-118 for approval of the final plat contingent upon the submittal of the performance bond and the subdivider's contract. Ordinance 2017-119 is on the south side of Mason-Morrow-Millgrove Road in Willow Brooke Meadows. This plat contains 21 single family lots and four open space lots. Planning Commission recommended Ordinance 2017-119 for approval of the final plat contingent upon extending the access easement to lot 117 and submittal of a subdivider's contract and a performance bond.

A motion to suspend the rule and allow for adoption after the first reading was made by Vice Mayor Spaeth, seconded by Councilmember Chance. VOTE: ALL YEAS.

A motion to adopt Ordinance 2017-118 was made by Councilmember Prince, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

ORDINANCE 2017-119 APPROVAL OF THE FINAL PLAT FOR WILLOW BROOKE THE MEADOWS, SECTION FOUR

A motion to read by title only was made by Councilmember Grossmann, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Chance, seconded by Councilmember Nelson. VOTE: ALL YEAS.

A motion to adopt Ordinance 2017-119 was made by Vice Mayor Spaeth, seconded by Councilmember Prince. VOTE: ALL YEAS.

ORDINANCE 2017-120 AN ORDINANCE ACCEPTING THE LOWEST AND BEST BID FOR THE DOWNTOWN SANITARY SEWER REHABILITATION PROJECT, PHASE 2, FROM INSITUFORM TECHNOLOGIES, LLC, IN THE AMOUNT OF \$559,210 AND AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT DOCUMENTS

A motion to read by title only was made by Councilmember Chance, seconded by Councilmember Nelson. VOTE: ALL YEAS.

Jennifer Heft said over the past decade the City has completed a series of projects to reconstruct the main sanitary sewer arteries and has significantly reduced excess water, inflow and infiltration (I&I), sent by the collection system to the Water Reclamation Plant. Infiltration and inflow issues are a result of older sewers in sections of the City. Although these sewers may be in good condition and sufficient in size, the joints between these sections are deteriorated. The most cost effective and least disruptive method to rehabilitate these sewers is using a method called Cured-In Place Pipe (CIPP) or “slip-lining.” CIPP is structural lining inserted into the pipe that extends the typical life span 40-50 years. Phase 1 of the project was completed in 2015. Phase 2 focuses on sanitary sewers in the downtown area. This project includes replacing the pipe and constructing seven manholes. Jennifer stated during the 2017 budget process, staff discovered that several sewer main lines ended as a clean out rather than a manhole. Manholes are needed to comply with regulations. These additional manholes caused the overall cost of the project to exceed the original 2017 budget allocation. Staff designed the project in-house, saving over \$50,000 on budgeted amounts and Insituform is contracting directly with another contractor to replace the manholes at a lower cost. These efforts to reduce I&I have allowed sewer flows to the plant to remain nearly unchanged for approximately ten years despite the continued growth of the City.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Nelson, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

A motion to adopt Ordinance 2017-120 was made by Councilmember Nelson, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

ORDINANCE 2017-121 AN ORDINANCE ACCEPTING THE PROPOSAL FOR THE MASON LEBANON TRAIL CONNECTION PROJECT DESIGN FROM CHOICE ONE ENGINEERING CORPORATION IN THE AMOUNT NOT TO EXCEED FEE OF \$125,952 AND AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT DOCUMENTS

A motion to read by title only was made by Councilmember Chance, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

Kurt Seiler advised the City received a \$500,000 federal grant towards an estimated \$625,000 path. This project would connect the City of Mason trail system from the Mason Sports Park to the City of Lebanon – Countryside YMCA Trail, which connects to the Little Miami Scenic Trail. The City of Lebanon is willing to donate the necessary right-of-way needed for the project. The design fee proposal for this project is \$125,952. The design budget was based on the length and complexity of the Bethany/Mason-Montgomery Road Bike Path Project. Design of this project is higher due to the alignment being alongside Muddy Creek flood plain. Choice One Engineering has been selected for the design services. Choice One recently completed the design of the Mason Montgomery/Bethany Bike Path Project and was very responsive to staff throughout the design, bidding and construction of the project. The current ODOT schedule has construction beginning in the spring of 2021, but could potentially be earlier depending on the time needed to complete the environmental clearance.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Nelson, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

Councilmember Grossmann extended her appreciation for this project.

A motion to adopt Ordinance 2017-121 was made by Councilmember Prince, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

ORDINANCE 2017-122 AN ORDINANCE ACCEPTING THE PROPOSAL FOR DESIGN OF THE SR 741 WIDENING PROJECT PART 1 FROM PALMER ENGINEERING COMPANY, IN THE AMOUNT NOT TO EXCEED FEE OF \$556,991, AND AUTHORIZING THE CITY MANAGER TO EXECUTE CONTRACT DOCUMENTS

A motion to read by title only was made by Vice Mayor Spaeth, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

Kurt Seiler stated this design is from Spyglass Hill to Welden Drive and Spyglass Hill to Cox-Smith Road, the “Gap Project”. The City does not currently have federal funding, but completing preliminary engineering work now will put the City in a better position to possibly add additional federal funding to the project and future projects. Palmer Engineering is a local firm that has successfully completed several similar projects in the area.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Nelson, seconded by Councilmember Chance. VOTE: ALL YEAS.

Councilmember Chance thanked Mr. Steve Jones for inquiring about details and getting clarification earlier in the meeting.

A motion to adopt Ordinance 2017-122 was made by Councilmember Nelson, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

ORDINANCE 2017-123 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH FEDERAL SIGNAL IN THE AMOUNT OF \$22,360, FOR THE PURCHASE AND INSTALLATION OF A NEW OUTDOOR WARNING SIREN

A motion to read by title only was made by Councilmember Chance, seconded by Councilmember Nelson. VOTE: ALL YEAS.

Eric Hansen stated the City of Mason currently owns and maintains nine outdoor warning sirens which are activated by the Warren County Communications Center. The sirens alert the general public of the existence of or potential existence of a tornado. The main objective of the sirens is to alert those individuals who are outdoors and away from other established means of notification, such as television and radio. The sirens are tested at noon on the first Wednesday of each month. In 2016, City Council accepted the Terra Firma annexation consisting of 414 acres of property along US 42. This annexation created a gap in the City’s outdoor warning siren

coverage. The proposed new outdoor warning siren will be located on City owned property along US 42. This siren will cover the existing and proposed Ambleside residential development as well as future development within the annexed area. As part of the 2017 capital budget, \$75,000 was allocated to install a new outdoor warning siren along US 42. Federal Signal is the only vendor in the region that supplies siren systems and is part of the state purchasing program with a purchase and installation cost of \$22,360. Staff will coordinate various aspects of this project internally which will reduce the cost of the entire project by approximately \$30,000.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Nelson, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

A motion to adopt Ordinance 2017-123 was made by Councilmember Nelson, seconded by Councilmember Chance. VOTE: ALL YEAS.

ORDINANCE 2017-124 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH BUCKEYE PUMPS, INC. IN THE AMOUNT OF \$20,671 FOR THE REPAIR AND REPLACEMENT OF INFLUENT PUMP PARTS AND DECLARING AN EMERGENCY

A motion to read by title only was made by Councilmember Nelson, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

Jennifer Heft said the Influent pump pumps raw sewage into the water reclamation plant for treatment. The City currently has 6 pumps that are 11 years old. In September, staff noticed one of the pumps began making vibration noises. As a result the internal mechanics of the pump need rebuilt. Due to the critical function of the piece of equipment and the prospects that additional influent pumps could develop mechanical issues due to eleven years of usage, staff recommends emergency action to repair the pump. The 2017 Budget included \$250,000 for annual plant maintenance and replacement of equipment such as this.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Grossmann, seconded by Councilmember Nelson. VOTE: ALL YEAS.

A motion to adopt Ordinance 2017-124 was made by Councilmember Nelson, seconded by Councilmember Chance. VOTE: ALL YEAS.

ORDINANCE 2017-125 DECLARING CERTAIN CITY EQUIPMENT AND PROPERTY AS SURPLUS PROPERTY AND AUTHORIZING THE CITY MANAGER TO DISPOSE OF SAID EQUIPMENT AND PROPERTY AND DECLARING AN EMERGENCY

A motion to read by title only was made by Councilmember Nelson, seconded by Councilmember Chance. VOTE: ALL YEAS.

Eric Hansen stated with the closing of the Maranatha Church building adjacent to Sundin Fields at Heritage Oak Park, an auction will be the most efficient way to dispose of miscellaneous items left behind. The City will also be disposing of surplus items, including vehicles and equipment.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Nelson, seconded by Councilmember Prince. VOTE: ALL YEAS.

Councilmember Nelson and Eric discussed placing auction information on the City website as soon as the date and time are confirmed.

A motion to adopt Ordinance 2017-125 was made by Councilmember Chance, seconded by Councilmember Prince. VOTE: ALL YEAS.

OLD AND NEW BUSINESS

Vice Mayor Spaeth stated she appreciates all the hard work staff puts in to Mason festivals.

Councilmember Chance thanked Councilmember Grossmann for putting together the Maya Collins presentation and advised it was great to see the community coming together. He said the Park Board toured Mason's parks last Thursday and one of the stops was Common Ground playground. He encouraged everyone to come out to the Crossroads 5K this weekend. Proceeds from this event benefit the Common Ground Playground Project.

Councilmember Grossmann thanked staff for Maya Collins' public gathering and said the more things we can do together as a community, the better.

Mayor Kidd said with the election coming up please remember to respect people's property. He has received a couple phone calls about violating signage rules and reminded candidates to request permission before placing signs. Eric stated no promotional signs are allowed on City owned property, which includes the right-of-way between the sidewalk and the street. Signs will be taken down that are in the right-of-way and brought to the Service Center. Having these signs are a natural hazard and safety concern.

RECOGNITION OF VISITORS

Steve Jones of 913 Leslie Court thanked Council and the City Manager for enforcing no parking in the cul-de-sac in his neighborhood.

ADJOURN

A motion to adjourn was made by Councilmember Nelson, seconded by Councilmember Chance. VOTE: ALL YEAS. TIME: 9:04 p.m.