

**CITY OF MASON  
COUNCIL MEETING  
APRIL 9, 2018**

The meeting was called to order at 7:04 p.m. Chaplain Jerry Pelfrey opened the meeting in prayer. All those present recited the Pledge of Allegiance.

**ATTENDANCE**

The following members of Council were present: Diana K. Nelson, Barbara Berry-Spaeth, Ashley Chance, Kathy Grossmann, Michael Gilb, T. J. Honerlaw, and Victor Kidd.

**APPROVAL OF MINUTES**

A motion to approve the March 12, 2018 Council Meeting Minutes was made by Councilmember Chance, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

**CITY MANAGER'S REPORT**

The Community Center's Spring Shop Local event will be held on Wednesday, April 25 from 9:00 a.m. to 4:00 p.m., featuring Mason area merchants and home sales representatives that sell a variety of gift items.

Friday, May 18 is the last day for residents to submit photos for the 2019 calendar. For more information, including an entry form, visit [www.imaginemason.org/things-to-do](http://www.imaginemason.org/things-to-do). Winners of the contest will receive a print and be featured in the 2019 City calendar distributed in September.

On April 10, Mason City Schools in partnership with the City and the Mason Deerfield Chamber will host a Reverse Internship & Job Fair at the Mason High School Small Commons from 4:00 p.m. to 6:00 p.m. The event will provide high school students the opportunity to promote their skills and resumes and encourages community businesses and corporations to engage with students. This event is part of the overall initiative to develop and retain the workforce in the future. The City will have an exhibition booth at the event to promote current part-time positions.

Eric Hansen introduced Head Coach Mark Sullivan to recognize the achievements of the Mason High School Girls' Swim Team and Head Coach Rob Matula to recognize the Girls' Basketball Team. Mark said the girls' swim program has been in the top 10 in the State for the past ten years and have been runner-up at State for the last few years. This year, the Girls' Varsity Swim Team had a very successful season, becoming State Champions. He said it's very special to be a part of this team and a great honor for the school. The Girls' Basketball Team also had a successful season this year qualifying for the State Final Four. Head Coach Rob Matula said they've been in the hunt in the last three years playing in the Final 4 twice and Final 8 once. He stated they continue to work hard to bring home a State title. This is Rob's 30<sup>th</sup> year coaching and teaching and said this group of ladies have made this season an enjoyment by embracing the excitement of representing their community, school, and families.

Councilmember Grossmann said the Mason High School Girls' Lacrosse team will be playing on April 17 at Mason High School at 7:30 p.m. in honor of Maya Collins. The team has designed t-shirts for purchase.

A motion to not request a public hearing for a D5, D6 liquor permit for Basils on Market at 5650 Tylersville Road was made by Councilmember Chance, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

A motion to allow alcohol on the Mason Downtown Plaza during Music in Mason concerts as sponsored by the American Legion with a temporary permit from the State was made by Vice Mayor Spaeth, seconded by Councilmember Chance. VOTE: ALL YEAS.

A motion to allow alcohol on the Mason Municipal Center Campus during the Red, Rhythm and Boom event as sponsored by the American Legion with a temporary permit from the State was made by Councilmember Chance, seconded by Councilmember Nelson. VOTE: ALL YEAS.

Jenna Hurley announced The Fray will be the headlining act and Five for Fighting will be the opening performance at Red, Rhythm and Boom on July 3, 2018. Eric said the event will continue to feature kids' activities and attractions, a skydiving exhibit, fireworks display, and music entertainment.

Mayor Kidd congratulated the coaches and teams in their accomplishments and expressed appreciation for making Mason proud.

### **COMMITTEE REPORTS**

Councilmember Nelson encouraged residents to be a voice for Mason and promote House Bill 538 which will increase local funding. HB 538 amends Section 131.51 of the Revised Code and increases the proportion of State tax revenue that's allocated to the local government fund from 1.66% to 3.53 %. She said to visit [www.legislature.ohio.gov](http://www.legislature.ohio.gov) for email addresses to write State representatives. Councilmember Nelson stated the Ohio Municipal League is hosting regional conferences in four locations this year. Mason was chosen as a location and will host the conference on June 8. She also recommended bringing your tax returns into the City office for free preparation and to utilize the tax tool at [ImagineMason.org](http://ImagineMason.org) for local income tax assistance.

### **SPECIAL PRESENTATION: SENATOR WILSON**

Vice Mayor Spaeth reviewed how the Common Ground Playground Project is more than just a community park and will impact the entire region. She stated there are only a few pieces left to complete this project and encouraged residents to contact Rachel Kopfler, Mason Parks Foundation President, to help make this dream a reality if you're looking for a community service project or are interested in sponsoring. Vice Mayor Spaeth introduced State Senator Steve Wilson, whom has built a career of dedicated service to both his community and his profession. Senator Wilson said Chief Ferrell approached him about the community coming together to complete the Common Ground Playground. The City of Mason requested \$500,000 from Capital Funds to complete this project. He said the request from Mason was recommended

to be slated at \$250,000, but he and Representative Paul Zeltwanger requested it again at \$500,000 due to the passion from the community working together to raise funds. Senator Wilson announced \$400,000 was approved to complete the Common Ground Project. He thanked the community for caring and making this project one of the most viable projects in the State. Councilmember Nelson thanked the Senator for fighting for us and serving the community well. Councilmember Chance applauded Rachel Kopfler, Chief Ferrell, and Senator Wilson for their perseverance to see this project come to fruition. Vice Mayor Spaeth thanked the Senator and is excited the project will break ground this year. Mayor Kidd congratulated Rachel Kopfler for being an eloquent leader and commended her efforts towards this project for over 10 years. He expressed appreciation to Senator Wilson for his passion for Mason. Rachel thanked Brad and Colleen Johansen for hosting their Party for a Purpose fundraiser and their efforts towards this project. Councilmember Grossmann expressed her gratitude towards Rachel Kopfler for keeping with this project for many years.

### **SPECIAL PRESENTATION: YANNICK SCHILLY, FESTO**

Yannick Schilly, Vice President of Operations, introduced members of Festo and thanked the City for the support of Festo from day one. He reviewed Festo's continued focus on business and Festo's success both locally and on a global level. Due to the success in North America, they have already outgrown their Mason Festo facility and are in need of expansion. He stated with the support of Mason's economic development team, JobsOhio, REDI, and the New York and Mason Festo locations, Festo's supervisory board will again invest in Mason. Yannick explained he has set the team up for success, but Dr. Nikolas Gebhardt will continue their mission here in Mason in his place. Dr. Gebhardt advised he has been overwhelmed by how professional the City's collaboration is and it's a pleasure to take over and work with the City. His goal is to develop Mason's growth into one of the three major hubs worldwide extending the depth of value. Richard Huff, President and CEO, explained Festo will need to expand faster than expected due to growth. As they expand, Festo will continue to make Mason an engineering center of expertise and a center for their products and logistics group. He thanked the City for the continued partnership. Oliver Ring, Global Senior Vice President of Supply Chain and Logistics, briefly described the investment process in moving from the east coast to the Midwest, where their customers are. He thanked Yannick for his years of engagement to support the start-up of logistics operations in Mason and praised Festo's investment in the capabilities of young, educated professionals. Mayor Kidd thanked Yannick and stated the City looks forward to working with Dr. Gebhardt and his team. He thanked Festo for their confidence in Mason, bringing more than just a business to Mason and getting involved with the community. Vice Mayor Spaeth stated the City appreciates everything they've given back to the community and schools and looks forward to how it continues in the future.

A motion to move Ordinance 2018-46 up in the agenda was made by Councilmember Nelson, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

**ORDINANCE 2018-46 AUTHORIZING THE CITY MANAGER TO ENTER INTO AN ECONOMIC PARTICIPATION AGREEMENT WITH FESTO CORPORATION AND APPROPRIATING FUNDS FOR A PORT AUTHORITY INCENTIVE LOAN FOR ECONOMIC DEVELOPMENT PURPOSES**

A motion to read by title only was made by Councilmember Chance, seconded by Councilmember Nelson. VOTE: ALL YEAS.

Michele Blair stated Festo’s purchase of 47 acres in 2013, exemplified the strategy, strengths, and priority emphasis the City of Mason puts into economic development. Festo is prepared to make a significant re-investment in their Mason campus location that nearly triples the facility size, investment, job creation, and payroll. The project includes a Phase II and III combined investment of \$90 million, \$45 million in new real estate and \$45 million in machinery and equipment to construct an estimated 350,000 square foot state-of-the-art facility. She said the project will create an additional 350 employees by year five and bring an estimated annual payroll of \$21 million. This project will nearly triple the original size of the project expanding all aspects of the company operations including \$140 million in total investment and over 600 jobs across eight different industry sectors. Michele stated this project will provide a direct return on investment to the City of Mason through payroll and earnings tax of about \$2.8 million and total community impact of about \$8 million during the term of the abatement period. The City has a customized tax incentive recommendation via a Mason Port Authority Loan of \$400,000 and the City’s return on investment is met in less than two years.

A motion to suspend the rule and allow for adoption after the first reading was made by Vice Mayor Spaeth, seconded by Councilmember Nelson. VOTE: ALL YEAS.

A motion to adopt Ordinance 2018-46 was made by Councilmember Nelson, seconded by Councilmember Chance. VOTE: ALL YEAS.

**RECOGNITION OF VISITORS**

Councilmember Chance and the rest of Council recognized Mrs. Mays, whom watches every Council Meeting and has been serving students in Mason for over 70 years.

**RESOLUTION 2018-5 PROCLAIMING APRIL 9 AS “WOMEN WALKING WEST DAY” IN THE CITY OF MASON**

A motion to read by title only was made by Vice Mayor Spaeth, seconded by Councilmember Chance. VOTE: ALL YEAS.

Founder Dr. George Sahi introduced Women Walking West, Inc. board members Carey Curtis, Regional President at US Bank and Dwight Packard, attorney at Grayden. He said Women Walking West is a non-profit organization serving foreign born women who live in the tristate in achieving their educational goals. Since the organization began in 2015, they have served 79 women from 22 different countries; some of these women are Mason residents and attending Sinclair College classes. Women Walking West addresses workforce development, diversity and

inclusion, and social justice. Dr. Sahi, Carey, and Dwight thanked City Council and staff for recognizing Women Walking West.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Chance, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

A motion to adopt Resolution 2018-5 was made by Councilmember Nelson, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

**RESOLUTION 2018-6 COMMENDING NANCY HICKEY FOR HER OUTSTANDING DEDICATION AND SERVICE TO THE CITY OF MASON, OHIO**

A motion to read by title only was made by Councilmember Nelson, seconded by Councilmember Chance. VOTE: ALL YEAS.

Eric Hansen welcomed Lisa Ahr back from maternity leave and Nancy Hickey's family to the meeting. Nancy introduced her family and said it's been a pleasure working with Council and City staff. Mayor Kidd wished Nancy all the best and that he and Council are blessed to be a part of her life. Council provided Nancy with gifts and reminisced memories they have with her.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Grossmann, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

A motion to adopt Resolution 2018-6 was made by Councilmember Chance, seconded by Councilmember Nelson. VOTE: ALL YEAS.

**RESOLUTION 2018-7 PROCLAIMING APRIL 28, 2018 AS ARBOR DAY**

A motion to read by title only was made by Vice Mayor Spaeth, seconded by Councilmember Nelson. VOTE: ALL YEAS.

Jennifer Heft said the City of Mason will host an Arbor Day event on Saturday, April 28 at Mason Community Center from 10:00 a.m. to 12:00 p.m. The Parks, Public Works and Public Utilities Departments will take part in the event's activities. The celebration will begin with a brief ceremony followed by activities including a tower garden demonstration by Juice Plus and Arbor Day themed crafts by the Warren County Soil and Water Conservation District. Rumpke and Cohen Recycling will be providing information on their recycling programs and electronic recycling events. Once the event concludes at Mason Community Center, the City will plant a tree at Pine Hill Lakes Park with help from a local Girl Scouts Daisy Troop. This event is free and open to the public. Mason received the 2018 Tree City USA award.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Honerlaw, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

A motion to adopt Resolution 2018-7 was made by Councilmember Nelson, seconded by Councilmember Honerlaw. VOTE: ALL YEAS.

**RESOLUTION 2018-8 PROCLAIMING MAY 13–19, 2018 AS NATIONAL POLICE WEEK AND MAY 15 AS PEACE OFFICERS’ MEMORIAL DAY**

A motion to read by title only was made by Councilmember Chance, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

Jennifer Heft said in 1962, President John F. Kennedy signed a proclamation which designated May 15th as National Peace Officers Memorial Day and the week in which that date falls as Police Week. Police Week provides the City an opportunity to recognize what Police Officers do on a daily basis. During the week, all Mason Police Officers will wear a black band across their badges in memory of all law enforcement officers who have given their lives in the line of duty. Each year, an average of 145 American Police Officers are killed in the line of duty and an average of over 59,000 Officers are assaulted in the performance of their duties. She stated in the past, the City has held its own Memorial Service at the Municipal Center during this week. Recognizing there are a number of activities across the county, Officers will be available for other local, county, and State events in-lieu of this event. On May 3, Motorcycle Officers as well as other Officers from the department will participate in the Ohio Peace Officer Memorial Ceremony held in London, Ohio and will travel with the motorcade from downtown Columbus to the Ohio Peace Officer Training Academy. On May 15, the department will participate in the Annual Warren County Police Memorial Service held at the Warren County Sheriff’s Office in Lebanon. Also on May 15, flags will be flown at half-staff in honor of Police Memorial Day.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Chance, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

A motion to adopt Resolution 2018-8 was made by Councilmember Nelson, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

**ORDINANCE 2018-31 2<sup>nd</sup> READING AMENDING THE ZONING CODE AND ZONING MAP OF THE CITY OF MASON, OHIO TO PROVIDE FOR THE REZONING OF APPROXIMATELY 0.35 ACRES FROM R-4 SINGLE FAMILY RESIDENTIAL TO R-4DO (SINGLE FAMILY RESIDENTIAL DOWNTOWN OVERLAY) LOCATED AT 300 AND 304 WEST CHURCH STREET AND TO AMEND THE DESIGN GUIDELINES HANDBOOK TO ADD THESE PROPERTIES TO THE OVERLAY DISTRICT INVENTORY. (DOWNTOWN PROPERTY)**

A motion to read by title only was made by Vice Mayor Spaeth, seconded by Councilmember Nelson. VOTE: ALL YEAS.

Mayor opened the Public Hearing at 8:50 p.m.

Kurt Seiler explained the properties are currently zoned R-4, single family residential, which permits residential, agricultural, and institutional uses. Including them in the Overlay District expands the uses permitted to ones listed in the B-1, Central Business District including retail, commercial, and offices. With the Overlay classification, specific uses are prohibited from being developed that mostly relate to automobile services. The Overlay District has been expanded

several times and the newest properties proposed for inclusion are 300 and 304 West Church Street. Planning Commission approved rezoning and adding the properties as background structures.

Pastor James Logan of Faith World Outreach, a leasing tenant of 300 West Church Street for five years, advised his organization is interested in purchasing this building. He inquired about the new Overlay affecting their use of the building.

Kurt Seiler advised the organization would still be permitted for use under the new zoning.

Mayor closed the Public Hearing at 9:03 p.m.

Councilmember Grossmann and Kurt discussed the zoning change allowing for a possible yoga studio being added and notification of rezoning to residents. Pamela Quinn, owner of Elemental OM, advised this would be her third location. She said the church is ideal because of the open floor plan and her intention is to restore the inside as well as make it handicap assessable. Councilmember Grossmann thanked Pamela for her interest in investment in Mason.

Mark Lay of 304 West Church Street stated he was unaware Faith World Outreach was interested in purchasing the property and has concerns about an Overlay needed if the church stays as is. Mayor Kidd stated the Overlay doesn't preclude the church from staying. He currently owns the property and is aware the organization is interested in purchasing, but the organization has been unable to come up with funds.

A motion to adopt Ordinance 2018-31 was made by Councilmember Nelson, seconded by Councilmember Honerlaw. VOTE: 6 YEAS, 1 ABSTAIN (Kidd).

**ORDINANCE 2018-43 ACCEPTING THE PUBLIC IMPROVEMENTS FOR WILLOW BROOKE THE MEADOWS, SECTION THREE AND RELEASING THE PERFORMANCE BOND**

A motion to read by title only was made by Councilmember Nelson, seconded by Councilmember Honerlaw. VOTE: ALL YEAS.

Kurt stated section three of Willow Brooke The Meadows subdivision is located on the south side of Mason Morrow Millgrove Road. The Public Utilities, Public Works, and Engineering Departments, along with Greater Cincinnati Water Works, have inspected the public improvements. Staff recommends accepting the public improvements, contingent on the submission of a one-year maintenance bond.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Honerlaw, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

A motion to adopt Ordinance 2018-43 was made by Councilmember Nelson, seconded by Councilmember Chance. VOTE: 6 YEAS, 1 NONVOTE (Grossmann).

**ORDINANCE 2018-44 AUTHORIZING PAYMENT IN AN AMOUNT NOT-TO-EXCEED \$8,000 TO PROJECT RISE ABOVE, A PRIVATE NON-PROFIT ORGANIZATION**

A motion to read by title only was made by Vice Mayor Spaeth, seconded by Councilmember Honerlaw. VOTE: ALL YEAS.

Jennifer Heft discussed Ordinance 2018-44 and Ordinance 2018-45 together. In 2006, Council approved a policy to guide contributions to local non-profit organizations. The policy recommended limiting City contributions to \$8,000 and no more than a third of a group's budget. This is accomplished through a matching program where the City contributes one dollar for every two dollars raised by the non-profit group. Five organizations approached the Finance Committee about participation in this program. At the time of the request, the Finance Committee requested to meet with Women Walking West and Project Rise Above to gain a better understanding of both organizations' current status and fundraising efforts. Women Walking West was reviewed with Resolution 2018-5. Project Rise Above was established in 2015 to raise awareness of the commitment of the Warren County Veterans Court makes to the Court's 18-month veteran treatment program and to raise funds that assist with life style necessities not available through the Veteran's Court or other veteran organizations. Funds raised by the organization assist in providing services to veterans such as rent deposits, clothing and training for employment purposes as well as family hardship expenses. The Finance Committee is recommending financial support of Women Walking West and Project Rise Above.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Nelson, seconded by Councilmember Chance. VOTE: ALL YEAS.

Councilmember Honerlaw advised he is not in agreement of tax dollars given to local charities due to how charities would be chosen as deemed most important and tax payers wanting their desired charity helped. He supports these charities, but wishes to provide to them personally. Mayor Kidd said the City does not recruit charities and this program was planned with guidelines and parameters with the outlook of growing charities. He said these charities provide a good return in investment with people doing great things in the community. Council discussed reevaluating this program during a work session, this program being a long standing tradition, \$8,000 contribution is the maximum contribution but may not be met, and possible other options to promote charities. Jennifer stated a maximum cap of \$50,000 has been made for the City to provide to charities. Eric stated no other groups have currently reached out to the City.

A motion to adopt Ordinance 2018-44 was made by Councilmember Gilb, seconded by Councilmember Nelson. VOTE: 6 YEAS, 1 NAY (Honerlaw).

**ORDINANCE 2018-45 AUTHORIZING PAYMENT IN AN AMOUNT NOT-TO-EXCEED \$8,000 TO WOMEN WALKING WEST, A PRIVATE NON-PROFIT ORGANIZATION**

A motion to read by title only was made by Councilmember Honerlaw, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.



A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Chance, seconded by Councilmember Nelson. VOTE: ALL YEAS.

A motion to adopt Ordinance 2018-45 was made by Councilmember Nelson, seconded by Councilmember Chance. VOTE: 6 YEAS, 1 NAY (Honerlaw).

**ORDINANCE 2018-47 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH THE F.D. LAWRENCE ELECTRIC CO. FOR THE PURCHASE OF FIFTEEN (15) DECORATIVE STREET LIGHTS AND ASSOCIATED MATERIALS IN THE AMOUNT OF \$54,762**

A motion to table Ordinance 2018-47 was made by Councilmember Chance, seconded by Councilmember Chance. VOTE: ALL YEAS.

**ORDINANCE 2018-48 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH ESI, INC. PROVIDING FOR THE INSTALLATION AND THE NECESSARY ELECTRICAL CONNECTIONS FOR THE 2018 STREET LIGHT REPLACEMENT PROGRAM IN THE AMOUNT NOT TO EXCEED \$31,586**

A motion to table Ordinance 2018-48 was made by Councilmember Nelson, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

**ORDINANCE 2018-49 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH RMW EXCAVATION AND DIRECTIONAL DRILLING INC. FOR THE INSTALLATION OF ELECTRICAL CONDUIT FOR THE 2018 STREET LIGHT REPLACEMENT PROGRAM IN THE AMOUNT OF \$24,800**

A motion to table Ordinance 2018-49 was made by Councilmember Grossmann, seconded by Councilmember Chance. VOTE: ALL YEAS.

**ORDINANCE 2018-50 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH AERO-MARK, INC. IN THE AMOUNT OF \$63,547.77 FOR 2018 STREET STRIPING PROGRAM**

A motion to read by title only was made by Councilmember Chance, seconded by Councilmember Nelson. VOTE: ALL YEAS.

Kurt Seiler stated the annual street striping program includes painting of center lines, edge lines, channelizing lines, crosswalks, school markings, railroad markings, lane arrows, words "ONLY", and island markings on various streets throughout the City. Staff requested pricing from two companies, Aero-Mark and Oglesby, and only one proposal was received. Aero-Mark's unit prices are comparable to pricing last year and they have successfully completed other projects throughout the City in the past. Although, Oglesby has submitted bids on our program in the past, they were not interested this year. He said due to the quality issues experienced last year, we did not request a bid again from A&A Safety.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Nelson, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

A motion to adopt Ordinance 2018-50 was made by Councilmember Chance, seconded by Councilmember Grossmann. VOTE: ALL YEAS.

**ORDINANCE 2018-51 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH STRAND ASSOCIATES IN AN AMOUNT NOT TO EXCEED \$48,500 FOR ENGINEERING SERVICES FOR THE OXIDATION DITCH AERATION PROJECT AND DECLARING AN EMERGENCY**

A motion to read by title only was made by Councilmember Honerlaw, seconded by Councilmember Nelson. VOTE: ALL YEAS.

Jennifer Heft stated the oxidation ditch with two aerators does not have sufficient oxygen transfer capacity in the warmer summer months to maintain appropriate dissolved oxygen levels for the treatment system. Council previously approved Ordinance 2017-136 for a design to add a third aerator. In February 2018, Council authorized a contract for the purchase of a third aerator along with equipment components for that aerator. Ordinance 2018-51 authorizes a contract with Strand Associates for engineering construction services for the third aeration mixers in each ditch, related electrical components, and to provide bidding and design criteria for installation. City staff requested proposals from three engineering firms that have experience in electrical and mechanical wastewater construction projects. Each firm conducted a site visit and project review. She said Strand Associates provided the most thorough understanding of the project. Final installation of a third aerator is predicted to be completed March 2019. The Public Utilities Department is evaluating the rental of a floating aerator for the treatment plant to reduce the impact of oxygen deficiency anticipated during the summer months. An emergency clause has been added to keep this project on schedule.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Nelson, seconded by Councilmember Honerlaw. VOTE: ALL YEAS.

Councilmember Grossmann and City staff discussed financial projections since opening the Water Reclamation Plant and moving forward with developing routine maintenance operations.

A motion to adopt Ordinance 2018-51 was made by Vice Mayor Spaeth, seconded by Councilmember Nelson. VOTE: ALL YEAS.

**ORDINANCE 2018-52 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH KAFFENBARGER TRUCK EQUIPMENT COMPANY FOR THE PURCHASE OF ONE KNAPHEIDE MODEL #6132GD54J SIGN TRUCK SERVICE BODY IN THE AMOUNT OF \$33,697**

A motion to read by title only was made by Councilmember Honerlaw, seconded by Councilmember Chance. VOTE: ALL YEAS.

Eric Hansen discussed Ordinance 2018-52 and Ordinance 2018-53 together. Ordinance 2018-52 authorizes the purchase of one Knapheide sign truck service body from Kaffenbarger Truck Equipment Company to be installed on the new Ford F-450 truck that was authorized with Ordinance 2018-41. Ordinance 2018-53 authorizes the repeal of Ordinance 2018-16 and authorizes the purchase of one John Deere compact utility tractor from Koenig Equipment Inc. Ordinance 2018-16 authorized the purchase of this same tractor from Deere & Company. During the 30-day period after authorization, the State of Ohio Procurement Contract with Deere & Company renewed. The new contract does not include the John Deere 4105 compact utility tractors. Deere & Company was willing to honor the old contract pricing for the City but quoted an additional \$3,000 since this tractor is no longer included on the State contract. He said Koenig Equipment has agreed to honor the original contract price, less the additional \$3,000, if the tractor is purchased from them and not directly from Deere & Company.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Nelson, seconded by Councilmember Chance. VOTE: ALL YEAS.

Councilmember Honerlaw appreciated City staff reaching out to find a company to honor the original price.

A motion to adopt Ordinance 2018-52 was made by Councilmember Nelson, seconded by Councilmember Chance. VOTE: ALL YEAS.

**ORDINANCE 2018-53 REPEALING ORDINANCE NO. 2018-16 AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH KOENIG EQUIPMENT INC. FOR THE PURCHASE OF ONE JOHN DEERE 4105 COMPACT UTILITY TRACTOR IN THE AMOUNT OF \$23,491**

A motion to read by title only was made by Vice Mayor Spaeth, seconded by Councilmember Chance. VOTE: ALL YEAS.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Honerlaw, seconded by Vice Mayor Spaeth. VOTE: ALL YEAS.

A motion to adopt Ordinance 2018-53 was made by Vice Mayor Spaeth, seconded by Councilmember Honerlaw. VOTE: ALL YEAS.

**ORDINANCE 2018-54 AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MOODY'S INCORPORATED IN AN AMOUNT NOT TO EXCEED \$50,000 FOR REHABILITATION AND REPAIR OF IRRIGATION WELLS AT THE GOLF CENTER AND DECLARING AN EMERGENCY**

A motion to read by title only was made by Councilmember Honerlaw, seconded by Councilmember Chance. VOTE: ALL YEAS.

Jennifer Heft stated the golf course has two submersible wells that were installed in 1996 drawing approximately twenty-million gallons of water per year from the Little Miami River to

irrigate the golf course and medians along Kings Island Drive. Over time chemical build-up clogs the screens and impedes the flow of water reducing discharge capacity and eventually damaging pumps and motors. Recreational Management Services, Inc., (RMS) the management firm for The Golf Center has replaced motors on both wells approximately every four to five years. In 2017, RMS brought to the City's attention the need to replace the entire motor and pump assembly on Well #1. Currently, RMS has indicated the motor needs replaced on Well #2. Public Utilities staff met with RMS to better understand the operation of the wells along with historical maintenance performed on the wells. The wells had not undergone annual/biannual inspections nor had any rehabilitation been performed on the wells since installation. Rehabilitating the well will restore it to its most efficient condition and is recommended to be performed every five years as part of a standard maintenance program. The wells have not been professionally evaluated since installation. She said the current condition of the screen, motor, and pump capacities are unknown and it is anticipated that significant work to restore the wells is likely. Staff is recommending emergency legislation in an amount not-to-exceed \$50,000 to cover rehabilitation and replacement of all items. Moody's Incorporated submitted the best and lowest cost proposal. Moody's Incorporated was the original installer of the wells. City staff have recommended to RMS a maintenance plan for the wells that includes annual/biannual inspection, flow test every two years, and well cleaning every five years to keep the wells operational.

A motion to suspend the rule and allow for adoption after the first reading was made by Vice Mayor Spaeth, seconded by Councilmember Honerlaw. VOTE: ALL YEAS.

Councilmember Honerlaw raised concern that Moody's Incorporated have not fixed or maintained the wells until now and concern with spending money on The Golf Center. Councilmember Grossmann inquired whether golf course maintenance falls under the management firm or the City. Jennifer Heft said the wells were originally installed in 1996 and overtime the chemicals in the water will clog the filter. She stated Moody's Inc. was never contacted to complete maintenance on the wells. Although the management company provides maintenance, City staff expertise helps guide maintenance as a cooperative effort. Councilmember Chance clarified the pumps are not just used for the golf course, but also used along the medians on Kings Island Drive. Eric Hansen added the City acquired these assets when purchasing the golf course and maintenance continues to evolve from what has been completed in the past. A work session will be scheduled to discuss The Golf Center finances and RMS contract.

A motion to adopt Ordinance 2018-54 was made by Councilmember Chance, seconded by Councilmember Honerlaw. VOTE: ALL YEAS.

**ORDINANCE 2018-55 DECLARING CERTAIN FIRE AND EMS EQUIPMENT AS SURPLUS PROPERTY AND AUTHORIZING THE CITY MANAGER TO DISPOSE OF SAID EQUIPMENT AND PROPERTY**

A motion to read by title only was made by Councilmember Chance, seconded by Councilmember Nelson. VOTE: ALL YEAS.

Eric Hansen said the Fire Department has replaced equipment that has been used in the past and declares those older items surplus. Once declared surplus, the protective gear will be donated to the Africa Fire Mission and all other equipment will be donated to either the Warren County Career Center or Sinclair Community College. These items were not eligible for trade-in purposes when the new equipment was purchased and have very little remaining value. Providing these resources to these organizations will enhance training experience for future firefighters.

A motion to suspend the rule and allow for adoption after the first reading was made by Councilmember Nelson, seconded by Councilmember Chance. VOTE: ALL YEAS.

A motion to adopt Ordinance 2018-55 was made by Councilmember Nelson, seconded by Councilmember Gilb. VOTE: ALL YEAS.

### **OLD AND NEW BUSINESS**

Vice Mayor Spaeth thanked Mason Grange for hosting their Mason Empty Bowls event to raise money donated to local food pantries. A silent auction was held and pottery pieces were available for sale.

Councilmember Grossmann presented ideas on providing greater transparency to enhance what Council does in the acquisition of land. Mayor Kidd advised Council will review the presentation and discuss operating procedures.

### **RECOGNITION OF VISITORS** - none

### **EXECUTIVE SESSION: LAND ACQUISITION**

A motion to adjourn into Executive Session for the purpose of discussing land acquisition was made by Councilmember Nelson, seconded by Councilmember Honerlaw. VOTE: ALL YEAS. TIME: 10:15 p.m.

A motion to reconvene into Regular Session was made by Councilmember Chance, seconded by Councilmember Nelson. VOTE: ALL YEAS. TIME: 10:50 p.m.

### **ADJOURN**

A motion to adjourn was made by Councilmember Chance, seconded by Councilmember Nelson. VOTE: ALL YEAS. TIME: 10:55 p.m.