

## RESOLUTION 2023 – 9

### COMMENDING KENDRA TAYLOR FOR HER OUTSTANDING DEDICATION AND SERVICE TO THE CITY OF MASON, OHIO

**WHEREAS**, Kendra Taylor is retiring after giving over twenty-six years of dedicated service to the City of Mason, Ohio, serving as Secretary to the Building Department from June 3, 1996 to May 20, 2014 and Executive Assistant to the City Manager from May 21, 2014 to March 31, 2023; and

**WHEREAS**, in her role as Secretary she served as the face of the Engineering and Building Department providing the highest quality of customer service as she responded to inquiries, scheduled inspections, provided written communications, assisted with permits and performed administrative responsibilities as needed. In her role as Executive Assistant she was the go to person for administrative operations and became an integral part of growing Mason's culture for collaboration, communication, cooperation, and compassion; and

**WHEREAS**, in addition to her duties in both the Building Department and Administration, Kendra led the City of Mason's United Way Employee Campaign since 1998, earning Campaign Coordinator of the Year in 2015 and led the City's Exceed the Need Committee since the early 2000's; and

**WHEREAS**, Kendra has been an instrumental team member in countless city events and initiatives such as securing a postal unit inside Symbiosis at the Community Center, Customer Service Bucks, the Mason Municipal Center Committee, Heritage Festival, Bicentennial, Red, Rhythm and Boom and Makino Park event incident command teams, Economic Development Recruitment Projects, I.T. Representative, and City Team One; and

**WHEREAS**, Kendra has served as an ambassador to new residents of the Mason community participating in monthly New Resident Coffees at the Mason Community Center. In this capacity she welcomed new residents, provided key information related to City services and connected new residents to community resources; and

**WHEREAS**, Kendra has witnessed significant growth in the City of Mason throughout her career – from a city of approximately 16,000 residents and a staff of 140 employees in 1996 to a community of over 35,000 residents and an organization of nearly 350 employees currently; and

**WHEREAS**, even more significant than the growth and changes within the City, Kendra has been a leader, mentor and friend and has devoted the last 26 years dedicated to serving the residents of the City of Mason; and

**WHEREAS**, Kendra's unique talent to add a personal touch to every interaction and assignment will truly be missed; and

**WHEREAS**, a grateful community of Mason Council members, employees, and residents wish Kendra Taylor continued success and happiness in retirement.

**NOW THEREFORE**, BE IT UNANIMOUSLY RESOLVED by the Council of the City of Mason, Ohio:

Section 1. That Kendra Taylor is hereby given the commendation of the Council of the City of Mason for her outstanding and distinguished service to said City.

Section 2. That the Clerk of Council is hereby directed to certify a copy of this Resolution to Kendra Taylor.

Section 3. That this Resolution shall take effect and be in force from and after the earliest period allowed by law.

Passed this 13<sup>th</sup> day of March, 2023.

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Mayor

Attest:

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Clerk of Council