City of Mason
Employment Opportunity
For
Seasonal Service Worker

Hiring Range:	**$18.69 to $25.50 per hour**	**Classification:**	**Classified**
Reports To:	**Manager/Supervisor**	**FLSA:**	**Non-Exempt**
Posted:	**09/10/2026**	**Department:**	**Service Department**
Working Hours:	**40 Hours/Week**	**Status:**	**Seasonal**

General Statement of Duties and Distinguishing Features of Class

Performs manual labor of more than ordinary difficulty, which often involves the use of acquired skill; does related work as required. Hours will be a combination of days, evenings and weekends depending on the needs of the City of Mason.

This work calls for the use of some skills acquired by experience or on-the-job instruction. Requires more than usual physical strength and endurance. A Service Worker normally works under the supervision of a Service Technician, Service Coordinator or a Manager/Supervisor who issues oral or written work orders and inspects work frequently. Employee is required to be able to complete tasks with supervision. Employees in this class may be assisted by one or more workers. Employees are required to be available for shift work that include afternoons, evenings, and weekends.

This is a public service job based in trust, credibility, and competency. It is a critical requirement of this position that the incumbent displays the desire and ability to perform and behave (on duty, as well as off duty) in a manner that does not damage or endanger the loss of trust with the public, co-workers, and other public safety forces. Candidate must meet the following qualifications and requirements at time of appointment.

Examples of Work (Illustrative Only)

- Handles and uses hand tools and power tools and equipment as assigned.
- Performs facility maintenance as assigned.
- General cleanup of facilities, restrooms, parks, and other City properties.
- Assists with concrete work.
- Digs, spreads, and levels dirt, gravel, mulch etc.
- Digs and plants ball and burlap trees and landscaping materials.
- Lifts, carries, and holds building materials, tools, and supplies.
- Washes equipment and vehicles.
- Drags and loads brush into a brush chipper or onto truck.
- Empties interior and exterior trash cans.
- Mows grass and weeds areas as assigned.
- Rake leaves and brush, use leaf/brush vacuum truck.
- Waters various plants and City green areas as assigned.
- Shovels snow and applies salt.
- Removes litter and inappropriate items from rights-of-way roads, parks, and other public grounds.

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- Painting interior and exterior as assigned.
- Compliance with Standard Operating procedures and Employee Personnel Manual policies;
- Performs other related work as assigned.

Skills, Knowledge, and Abilities:

- Must be 18 years old or older.
- High-school diploma, GED, or equivalent.
- Available to work hours during days or evenings or weekends
- Possess and maintain a valid Driver's License, good driving record and be insurable.
- Some knowledge of a variety of semiskilled maintenance and manual tasks.
- Ability to understand and follow oral and written instructions.
- Ability to read and write legibly.
- Ability to perform heavy manual work for an extended period under varying climatic conditions.
- Available for scheduled and emergency overtime.
- Able to work with pager and ability to be on-call and respond accordingly.
- Ability to complete tasks with limited supervision and as instructed.
- Willingness to transition workloads as the department's needs change.

Physical Requirements:

- Excellent physical condition - able to push, pull, stoop and bend, extensive walking and standing, lift objects of 70 lbs. or greater routinely.
- Visual acuity to distinguish from short and long distances.
- Auditory acuity to hear the pager, radio, or communication from fair distances.
- Manual dexterity to operate light to heavy equipment, manipulate small objects.
- Successfully pass an ongoing Dept. of Transportation mandated drug testing program.
- Able to operate efficiently in dramatic climates.

I understand this position is a position at will, and nothing in this job description and no oral statements made to me in connection with this job description can be construed as a contract of employment.