



City of Mason
Employment Opportunity
For
Swim Instructor

Hiring Range:	\$15.30 - \$18.81 (DOQ)	Classification:	Assistant
Reports To:	Swim Instructor	FLSA:	Non-Exempt
Posted:	05/29/2026	Department:	Parks & Rec
Working Hours:	Morning/Evening/Weekend	Status:	Part-time

General Statement of Duties and Distinguishing Features of Class

To provide supervised, structured aquatic and/or water safety instruction to patrons enrolled in the department's aquatic programs.

Examples of Work (Illustrative Only)

- Provide quality instruction in water safety, swimming, and/or diving techniques, within the scope of his/her training and within the curriculum of the Swim America program and/or other governing agencies.
- Provide appropriate supervision to all participants.
- Ensures the safety of program participants.
- Prepares and maintains administrative records and paperwork as requested.
- Attends in-service training sessions and/or staff meetings as requested.
- Uphold the policies and procedures of the City of Mason and Parks & Recreation Department.
- Display knowledge of the department's *Infectious Material & Exposure Incident Policy* and facility Emergency Action Procedures.
- Administer and record any necessary first aid/victim care within the level of emergency training.
- Demonstrates knowledge of all emergency procedures throughout the recreational areas.
- Performs related duties and responsibilities as required.

Skills, Knowledge, and Abilities: The following is preferred

- Must be at least 16 years old
- Previous experience as a swim lesson instructor is preferred.
- In-water and out-of-water training will be provided upon hiring along with shadowing opportunities under the guidance of a current instructor
- Enjoy the flexibility to mix up your week-we're looking for someone who's excited to work a dynamic schedule that could include mornings, evenings and weekends.

Physical Requirements

- Sufficient physical strength, stamina, and conditioning to rescue swimmers in danger of drowning who may resist rescue and to work for sustained periods of time under varying weather conditions.
- Occasional lifting up to 75 pounds as well as possible lifting of an injured individual.
- Some exposure and working with possible hazardous chemicals.



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- Frequent exposure to noise levels that may cause distractions, listening and visual observations required at all times.
- Eyesight and Hearing: You must be able to visually scan area to spot distressed swimmers. Must clearly hear calls for help, whistles, or co-worker communications over the loud ambient noise of a pool.
- Position may require standing, sitting, and kneeling for extended periods of time.

I understand that I am applying for employment at will, and nothing in this job description and no oral statements made to me in connection with this job description can be construed as a contract of employment.