

**TRANSIENT OCCUPANCY RETURN**  
(MAILED UNDER THE AUTHORITY OF ORDINANCE NO. 36-1978)

FOR PERIOD FROM \_\_\_\_\_ TO \_\_\_\_\_

NAME: \_\_\_\_\_ REGISTRATION NO. \_\_\_\_\_

ADDRESS: \_\_\_\_\_

1. <b><u>TOTAL REVENUE</u></b>	\$ _____
2. <b><u>DEDUCTIONS</u></b> (SUBMIT SUPPORTING DOCUMENTATION)	
2a. RENT \$2.00 PER DAY OR LESS	\$ _____
2b. RENT FOR AUTHORIZED FEDERAL GOVERNMENT, STATE OF OHIO, COUNTY, OR CITY AGENCIES	\$ _____
2c. TOTAL DEDUCTIONS	\$ _____
3. <b><u>TOTAL TAXABLE RENT</u></b> (LINE 1 MINUS LINE 2C)	\$ _____
4. <b><u>TAX</u></b> - 3% OF LINE 3	\$ _____
5. <b><u>PENALTY &amp; INTEREST</u></b> (REFER TO ORDINANCE FOR COMPLETE INSTRUCTIONS)	
5a. PENALTY (10% OF TAX DUE, CUMULATIVE PER MONTH)	\$ _____
5b. INTEREST (1% OF TAX DUE FOR EACH MONTH LATE)	\$ _____
5c. TOTAL PENALTY AND INTEREST	\$ _____
6. <b><u>TOTAL TAX DUE</u></b> (LINE 4 PLUS LINE 5C)	\$ _____
7. <b><u>TAX COLLECTED</u></b>	\$ _____
8. <b><u>AMOUNT REMITTED</u></b>	\$ _____

UNDER THE PENALTIES OF PERJURY, I DECLARE THAT I HAVE EXAMINED THIS RETURN AND THE RECORDS SUBSTANTIATING THE ABOVE ALLOWABLE DEDUCTIONS, AND TO THE BEST OF MY KNOWLEDGE AND BELIEF, IT IS TRUE, CORRECT AND COMPLETE.

SIGNED \_\_\_\_\_

TITLE \_\_\_\_\_

DATE \_\_\_\_\_

**RETURN CALENDAR**

Jan due	Feb due	Mar due	Apr due	May due	June due	July due	Aug due	Sep due	Oct due	Nov due	Dec due
Feb 15 <sup>th</sup>	Mar 15 <sup>th</sup>	Apr 15 <sup>th</sup>	May 15 <sup>th</sup>	Jun 15 <sup>th</sup>	July 15 <sup>th</sup>	Aug 15 <sup>th</sup>	Sept 15 <sup>th</sup>	Oct 15 <sup>th</sup>	Nov 15 <sup>th</sup>	Dec 15 <sup>th</sup>	Jan 15 <sup>th</sup>