



FESTIVALS OF MASON

today's event. tomorrow's memories.

Application: Non Food Vendor

2015 Bicentennial Birthday Party – Mason, Ohio

Friday & Saturday, September 18-19, 2015

Non Food Vendor Application Deadline: **August 15, 2015**

Company Name: _____

Contact Name: _____

Address: _____

City / State / Zip: _____

Home Phone: _____

Cell Phone: _____

E-Mail Address: _____

Additional Contacts: _____

Booth Information

To ensure adequate vendor placement, we must have detailed information regarding your needs!

List the complete description(s) of your vendor items/food items for sale:

Trailer Dimensions:

Length: _____ Width: _____ Height: _____ (Very important to guarantee spacing)

Do you have any special set-up needs? (Example: Area behind booth space for a deep fryer, etc.)

Include additional sheets of paper if needed.

(continued next page)

This Section is for: **Non Food and/or Beverage Vendors ONLY:**

Application DUE: **August 15, 2015**

Day 2 ONLY

(September 19th, Bicentennial Birthday Party, 11am-11pm)

Quantity	Item	
_____	Number of 10' x 10' booth spaces needed at \$150 each = Note: Charge is for booth space only	\$ _____
_____	Electric Service – 110v/20 AMP a single outlet at \$50 each =	\$ _____
_____	10' x 10' Festival Canopy at \$75 each =	\$ _____
_____	Banquet Tables(s) with plastic covering at \$15 each =	\$ _____
_____	Folding Chairs at \$5 each =	\$ _____
	Total Amount Due: (please check your total carefully):	\$ _____

Vendors are placed on a first come basis
For the best location, get your application and payment in early!

(continued next page)



**2015 Mason Bicentennial Birthday Party
Liability Release and Indemnity (Hold Harmless) Agreement**

_____ (name of organization) shall indemnify, hold harmless and defend Festivals of Mason, Inc., Mason City Schools and the City of Mason, Ohio, its elected and appointed officials, all employees, agents, all boards, commissions and all volunteers against any and all liability, loss, costs, damages, expenses, claims or actions including any attorney fees, which Festivals of Mason, Inc., Mason City Schools and the City of Mason, its officers, employees, agents, all boards, commissions and volunteers may incur or be required to pay arising out of or by any act or omission on the part of my organization while conducting business at the 2015 Mason Bicentennial Birthday Party, or while I am engaged in other Heritage Festival activities. I understand that Festivals of Mason, Inc., Mason City School District and the City of Mason are NOT liable or responsible for my organization in any way of injuries sustained, damages incurred or accidents occurring to my organization or its patrons during the 2015 Mason Birthday Party.

I, _____ (authorized representative) am at least eighteen (18) years of age and I have read and understand the preceding statement, releasing Festivals of Mason, Inc., Mason City Schools and the City of Mason from any and all liability related to my organization's participation and/or involvement in the Mason Bicentennial Birthday.

Authorized Representative's Signature

Date

Witness Signature

Date

2015 Mason Bicentennial Birthday Party Booth Application Checklist

The following items **MUST BE RECEIVED** BY **August 15th** (Non Food Vendor).

1. _____ The completed 2015 Heritage Festival Food/Vendor Booth Application
2. _____ Certificate of insurance

NOTE: The City of Mason will once again offer special general liability coverage for booth applicants, for which you can apply for by September 9, 2015.

ADDITIONAL INSUREDS: The following must be listed as Additional Insureds:

Festivals of Mason, Inc.,

-and-

The City of Mason, Ohio, its elected and appointed officials, all employees, agents, volunteers, all boards, commissions and/or authorities and board members, including employees, agents and volunteers thereof. Coverage shall be primary to the Additional Insureds and not contributing with any other insurance or similar protection available to the Additional Insureds whether other available coverage be primary, contributing, or excess.

3. _____ The included Liability Release form, signed and dated
4. _____ Payment in full by check or money order. DO NOT SEND CASH. A \$30 fee will be accessed for all returned checks.

You are responsible for the following items if not requested via the application:

1. _____ Table and chairs
2. _____ 12-gauge or larger ground fault extension cord and power strip (if applicable)
3. _____ Post-Festival clean-up of your space and disposal of trash/grease/oil or any other substance or materials in an appropriate fashion.

Your confirmation letter, booth location & parking information packet will be sent on or around September 5, 2015

Please Note:

- **NO REFUNDS** will be given for any reason for cancellations after Friday, August 15th.
- Festivals of Mason, Inc. reserves the right to reject any booth application for any reason.
- **You will be contacted immediately if a decision is made to not accept your application, followed by a return or refund of your application fee.**

General Contact Information:

Festivals of Mason, Inc.
PO Box 688
Mason, OH 45040
513.229.8534
festivals@masonoh.org

Thank you for your interest in participating in the 2015 Bicentennial Birthday Party!