



FESTIVALS OF MASON

today's event. tomorrow's memories.

Application: Food Vendor

2015 Bicentennial Birthday Party – Mason, Ohio

Friday & Saturday, September 18-19, 2015

Food Vendor Application Deadline: **EXTENDED August 15, 2015**

Company Name: _____

Contact Name: _____

Address: _____

City / State / Zip: _____

Home Phone: _____

Cell Phone: _____

E-Mail Address: _____

Additional Contacts: _____

Booth Information

To ensure adequate vendor placement, we must have detailed information regarding your needs!

List the complete description(s) of your vendor items/food items for sale:

Truck or Trailer Dimensions:

Length: _____ Width: _____ Height: _____ (Very important to guarantee spacing)

Do you have any special set-up needs? (Example: Area behind booth space for a deep fryer, etc.)

Include additional sheets of paper if needed.

(continued next page)

This Section is for: Food and/or Beverage Vendors ONLY:

Application DUE: EXTENDED August 15, 2015

Note: This is a two day event. Each day will function independently.

Day 1

September 18th – 5:00pm to 10:30pm

Mason High School Football Tailgate (5-7pm)

Bands on Main Stage (7-10pm)

Fireworks (10pm)

(Proceeds from booth rental goes go to Mason High Fundraising Efforts)

| Quantity | Item | |
|-----------------|---|----------|
| _____ | Number of 10' x 10' booth spaces needed at \$150 for each | \$ _____ |
| | Note: Charge is for booth space only. No other services provided On this day (no electric, canopies or table rentals) | |
| _____ | Number of 10' x 20' Truck/Trailer space needed at \$150 for each | \$ _____ |
| | Note: Charge is for booth space only. No other services provided On this day (no electric, canopies or table rentals) | |

Day 2

September 19th – 10:00am to 10:30pm

Parade (10:00am-11:30am)

Bands on 2nd Stage (12:00pm-5:00pm)

Bands on Main Stage (6:00pm-10:00pm) –Headliner REO Speedwagon

Fireworks (10pm)

| Quantity | Item | |
|-----------------|---|----------|
| _____ | Number of 10' x 10' <u>booth</u> spaces needed at \$250 for each | \$ _____ |
| | Note: Charge is for booth space only | |
| _____ | Number of 10' x 20' <u>Food Truck</u> spaces needed at \$250 for each | \$ _____ |
| | Note: Charge is for booth space only | |
| _____ | Electric Service – 110v/20 AMP a single outlet at \$50 each | \$ _____ |
| _____ | 10' x 10' Festival Canopy at \$75 each = | \$ _____ |
| _____ | Banquet Tables(s) with plastic covering at \$15 each = | \$ _____ |
| _____ | Folding Chairs at \$5 each = | \$ _____ |
| | Total Amount Due: (please check your total carefully): = | \$ _____ |

Vendors are placed on a first come basis
For the best location, get your application and payment in early!



**2015 Mason Bicentennial Birthday Party
Liability Release and Indemnity (Hold Harmless) Agreement**

_____ (name of organization) shall indemnify, hold harmless and defend Festivals of Mason, Inc., Mason City Schools and the City of Mason, Ohio, its elected and appointed officials, all employees, agents, all boards, commissions and all volunteers against any and all liability, loss, costs, damages, expenses, claims or actions including any attorney fees, which Festivals of Mason, Inc., Mason City Schools and the City of Mason, its officers, employees, agents, all boards, commissions and volunteers may incur or be required to pay arising out of or by any act or omission on the part of my organization while conducting business at the 2015 Mason Bicentennial Birthday Party, or while I am engaged in other Heritage Festival activities. I understand that Festivals of Mason, Inc., Mason City School District and the City of Mason are NOT liable or responsible for my organization in any way of injuries sustained, damages incurred or accidents occurring to my organization or its patrons during the 2015 Mason Birthday Party.

I, _____ (authorized representative) am at least eighteen (18) years of age and I have read and understand the preceding statement, releasing Festivals of Mason, Inc., Mason City Schools and the City of Mason from any and all liability related to my organization's participation and/or involvement in the Mason Bicentennial Birthday.

Authorized Representative's Signature

Date

Witness Signature

Date

2015 Mason Bicentennial Birthday Party Booth Application Checklist

The following items **MUST BE RECEIVED** BY **August 15th**

1. _____ The completed 2015 Heritage Festival Food/Vendor Booth Application
2. _____ Certificate of insurance
NOTE: The City of Mason will once again offer special general liability coverage for booth applicants, for which you can apply for by September 9, 2015.

ADDITIONAL INSUREDS: The following must be listed as Additional Insureds:
Festivals of Mason, Inc.,
-and-
The City of Mason, Ohio, its elected and appointed officials, all employees, agents, volunteers, all boards, commissions and/or authorities and board members, including employees, agents and volunteers thereof.
Coverage shall be primary to the Additional Insureds and not contributing with any other insurance or similar protection available to the Additional Insureds whether other available coverage be primary, contributing, or excess.
3. _____ The included Liability Release form, signed and dated
4. _____ Payment in full by check or money order. DO NOT SEND CASH. A \$30 fee will be accessed for all returned checks.

You are responsible for the following items if not requested via the application:

1. _____ Table and chairs
2. _____ 12-gauge or larger ground fault extension cord and power strip (if applicable)
3. _____ Post-Festival clean-up of your space and disposal of trash/grease/oil or any other substance or materials in an appropriate fashion.

ATTENTION - FOOD VENDORS:

You are required to have a temporary food permit from the Warren County Health Department - please call 513.695.1228 to obtain this permit. It **MUST** be displayed at your booth at all times. There will be inspections by both the City of Mason and Warren County Health Department.

Your confirmation letter, booth location & parking information packet will be sent on or around September 5, 2015

Please Note:

- **NO REFUNDS** will be given for any reason for cancellations after Friday, August 15th.
- Festivals of Mason, Inc. reserves the right to reject any booth application for any reason.
- You will be contacted immediately if a decision is made to not accept your application, followed by a return or refund of your application fee.

General Contact Information:

Festivals of Mason, Inc.
PO Box 688
Mason, OH 45040
513.229.8534
festivals@masonoh.org

Thank you for your interest in participating in the 2015 Bicentennial Birthday Party!